THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Disability Access Consultants, LLC, to provide ADA compliance software for the period from August 15, 2013 to August 14, 2016, at a total cost not to exceed $60,000.

VENDOR: Disability Access Consultants, LLC  
2243 Feather River Boulevard  
Oroville, California 95965

USER: District Wide

TERM: The term of the agreement shall commence on August 15, 2013 and end on August 14, 2016, with an option to renew for an additional three year period.

SCOPE OF SERVICES: Disability Access Consultants, LLC (DAC) will provide specialized services to achieve compliance with Title II of the American with Disabilities Act of 1990. DACTrak software will combine all ADA regulations into one simple platform that can analyze barriers based upon simple measurements and create a transition plan report to assist the District with resource allocation. DAC will also provide initial licensing, training, inspection tools and support.

BENEFIT TO CITY COLLEGES OF CHICAGO: City Colleges of Chicago (CCC) will be able to assess its ADA needs and compile an extensive report as required by the Justice Department. The DACTrak software will also enable CCC to have firsthand knowledge of the impediments by enlisting CCC students with disabilities to assist with the study as part of a work study program.

VENDOR SELECTION CRITERIA: Pursuant to State law, software purchases are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:
The Office of M/WBE Contract Compliance has reviewed the request above and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement (software) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**
Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**
Total FY14 – FY17: $60,000

Respectfully submitted,

Cheryl L. Hyman
Chancellor

August 1, 2013 – Office of Administrative and Procurement Services