

32011
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
SEPTEMBER 4, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PURCHASE OF MITSUBISHI VEHICLE
D&S TRUCK CENTER, INC.
WASHBURNE CULINARY INSTITUTE
KENNEDY-KING COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of a purchase order for the purchase of a 2013 Mitsubishi FE160 for daily operational needs including transportation for perishable products and staff at Washburne Culinary Institute at a total cost not to exceed \$65,085.

VENDOR: D&S Truck Center, Inc.
6042 Lenzi Avenue
Hodgkins, Illinois 60525

USER: Washburne Culinary Institute – Kennedy-King College

TERM:

The purchase will take place between September 4, 2013 and October 31, 2013.

SCOPE OF SERVICES:

D&S Truck Center, Inc. will provide a 2013 Mitsubishi FE 160 Truck to Washburne for daily operational needs.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Washburne has determined that there is a need to purchase a new vehicle for its operational needs for perishable products and staff. The existing vehicle is quickly approaching obsolescence and requires frequent maintenance and repair.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Staff and Sealed Bid# JM1304 was publicly advertised on April 11, 2013. Twelve (12) vendors were contacted. On April 25, 2013 two (2) vendors responded to the bid: 1) D & S Truck Center, Hodgkins, IL; 2) JX Peterbuilt, Bolingbrook, IL.

All bids were reviewed by staff from Washburne Culinary Institute, the Office of Administrative and Procurement Services and the Office of Contract Compliance. Washburne Culinary Institute is recommending that the New Refrigerated Truck be provided by D & S Truck Center, Inc. based on its submission of the lowest, most responsive and responsible bid.

MBE/WBE/ COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above-referenced purchase request and recommends a waiver of the Board Approved Participation Plan Due to the nature of the purchase (refrigerated delivery truck) and the absence of direct or indirect subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics - It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability - Pursuant to Section 7-14 of the Illinois Public Community College Act, all Agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY14: \$65,085

Charge to: Washburne Culinary Institute

Sources of Funds: Capital Budget

Respectfully Submitted,

Cheryl L. Hyman
Chancellor

September 4, 2013 – Washburne Culinary Institute – Kennedy-King College