

32003
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
SEPTEMBER 4, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PRE-QUALIFICATION OF ARCHITECTS AND ENGINEERS
RENEWAL OPTION
OFFICE OF ADMINISTRATIVE & PROCUREMENT SERVICES

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the list of Pre-Qualified Architects and Engineers that meet the District's evaluation criteria established to enable the firms to respond to solicitations for work by the District for the period from September 12, 2013 through September 11, 2014.

VENDOR: Various - See Appendix A – List of seventy-nine Pre-qualified firms

USER: Office of Administrative and Procurement Services

ORIGINAL TERM:

The original term of this Pre-Qualified List commenced on June 16, 2011 and ended on June 15, 2012.

FIRST RENEWAL TERM:

The first renewal term of this Pre-Qualified List started on September 12, 2012, and will end on September 11, 2013.

SECOND RENEWAL TERM:

The second renewal term of this Pre-Qualified List will commence on September 12, 2013, and will end on September 11, 2014.

SCOPE OF SERVICES:

The architects and engineers will provide full architectural, space planning, engineering, landscaping, environmental, and construction management/administrative services that include design, planning, and oversight through project completion for new construction, maintenance and repairs conducted throughout the District. The scope of services does not include the architectural and engineering services for constructing the new Malcolm X College campus and new transportation, distribution and logistics center at the Olive Harvey College campus.

Additionally, the architects and engineers will develop maintenance and repair plans, provide commissioning services when needed and prepare construction and repair documents for bidding, city permitting, construction phase services and site observation services during the subsequent construction of miscellaneous exterior and interior renovation work identified in the FY14 Capital Budget, and subsequent FY14 Capital Plan. The original 96 firms has been reduced to 79 firms due to either the firms not complying with renewal submission requirement or firms no longer being in business.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Selecting architects and engineers requires an extensive and time consuming review of qualifications and required licenses. Pre-qualifying architectural and engineering firms in advance enables the District to implement capital projects in a more time efficient manner.

DELIVERABLES:

When work needs to be performed, the Office of Administrative and Procurement Services will provide detailed project descriptions to the firms in the designated area of expertise. We will request that the firms provide a more detailed project scope and pricing for their services. Pricing will be based on the standard policies followed by the Illinois Capital Development Board and City Colleges of Chicago. Following proposal review and interviews, the evaluation committee will recommend the architectural or engineering firm most qualified to provide the required services for the specific project.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Services staff and a Request for Qualifications (RFQ) #MWJ1011 - Public Notice for the Pre-Qualification for Architectural and Engineering Services was publicly advertised on August 6, 2010. One-hundred fourteen (114) companies were contacted. One-Hundred six (106) companies responded to the RFQ on September 9, 2010.

All responses were reviewed, evaluated and ranked by staff which included the Office of Administrative & Procurement Services and the Office of MBE/WBE Contract Compliance.

The evaluation criteria included:

1. Professional qualifications, experience, staffing capacity and licenses
2. Past performance on similar contracts
3. References
4. M/WBE Compliance

Ten (10) companies were deemed non-responsive because they did not comply with the submittal requirements of the RFQ. Based upon the evaluation scoring, the committee determined that the remaining ninety-six (96) companies should be recommended for the pool of pre-qualified architectural and engineering firms in their areas of expertise. (See Appendix A).

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the compliance of the A/E firms that received work during the last renewal period and found them in compliance with the Board Approved Participation Plan.

Additionally, the Office of M/WBE Contract Compliance will continue to review the Pre-Qualified Architecture and Engineering projects for compliance with the Board Approved Participation Plan when specific A/E projects are presented to the Board for approval.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

There are no costs associated with this recommendation.

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 4, 2013 – Office of Administrative and Procurement Services-District Office

Appendix A
List of Seventy-nine Pre-Qualified Architectural and Engineering Firms

No.	FIRM	No.	FIRM
1	#9 Design, LLC 135 S. Palmer Drive, Suite 200 Elmhurst, IL 60126 (Not renewed)	12	Bauer Latoza Studio, Ltd. 2241 S. Wabash Chicago, IL 60616
2	4240 Architecture, Inc. 328 S. Jefferson St., Suite 750 Chicago, IL 60604	13	BLDD Architects, Inc. 100 Merchant St. Decatur, IL 62523
3	Advance Consulting Group International 300 W. Adams St., Suite 420 Chicago, IL 60606	14	BKV Group 343 S. Dearborn St., Suite 201 Chicago, IL 60604
4	Affiliated Engineers, Inc. 10 S. LaSalle St., Suite 2700 Chicago, IL 60603	15	Lend Lease US Construction (fka Bovis Lend Lease, Inc.) 1 N. Wacker Dr., Suite 850 Chicago, IL 60606 (Not renewed)
5	AGAE Contractors, Inc. 4549 N. Milwaukee Avenue Chicago, IL 606430	16	Brook Architecture, Inc. 2325 S. Michigan Ave., Suite 300 Chicago, IL 60616
6	AltusWorks, Inc. 4224 N. Milwaukee Ave. Chicago, IL 60641	17	Carl Walker, Inc. 1920 S. Highland Ave., Suite 210 Lombard, IL 60148
7	APEX Consulting Engineers, LLC 111 E. Wacker Dr., Suite 520 Chicago, IL 60601	18	CCJM Engineers, Ltd. Two N. Riverside Plaza, Suite 1050 Chicago, IL 60606
8	The Architects Enterprise, Ltd. 230 W. Monroe St., Suite 2205 Chicago, IL 60606	19	Conservation Design Forum (CDF) 185 S. York Street Elmhurst, IL 60126
9	Architrave, Ltd. 1128 W. Chicago Ave., 2nd Floor Chicago, IL 60642	20	Cordogan, Clark & Associates, Inc. 716 N. Wells Street Chicago, IL 60654
10	Ardmore Associates, LLC 33 N. Dearborn, Suite 1720 Chicago, IL 60602	21	Cotter Consulting, Inc. 100 S. Wacker Drive, Suite 920 Chicago, IL 60606
11	Crawford, Murphy & Tilly, Inc. 125 S. Wacker Drive, Suite 2880 Chicago, IL 60606	22	EC Purdy & Associates 53 W. Jackson Blvd., Suite 1631 Chicago, IL 60604

23	David Fleener Architects, Inc. (DFA) 410 S. Michigan Ave., Suite 908 Chicago, IL 60605 (no longer in business)	34	Environmental Design International, Inc. (EDI) 33 W. Monroe St., Suite 1825 Chicago, IL 60603
24	David Mason & Associates of Illinois, Ltd. 464 N. Milwaukee Ave. Chicago, IL 60610	35	Environmental System Design, Inc. (ESD) 175 W. Jackson Blvd., Suite 1400 Chicago, IL 60604
25	dbHMS 303 W. Erie, Suite 510 Chicago, IL 60654	36	FGM Architects, Inc. 175 N. Franklin St., Suite 410 Chicago, IL 60606
26	Delta Engineering Group, Inc. 111 W. Jackson Blvd., Suite 910 Chicago, IL 60604-2001	37	Fitzgerald Earles Architects & Associates, Inc. 1820 W. Hubbard, Suite 320 Chicago, IL 60622 (Not renewed)
27	Lothan VanHook DeStefano Partners 57 W. Grand Ave., Suite 300 Chicago, IL 60611	38	Forma Architecture, Ltd. 2906 N. Springfield Ave., 2nd Flr. Chicago, IL 60618 (Not renewed)
28	DLR Group 222 S. Riverside Plaza, Suite 2220 Chicago, IL 60606	39	Fox & Fox Architects 8 S. Michigan Ave., Suite 310 Chicago, IL 60603
29	Doyle & Associates 800 S. Wells, Suite 503 Chicago, IL 60607	40	Gerald Meister & Associates, Ltd. 1901 York Lane Highland, IL 60035
30	DSI Associates, Inc. 7420 County Line Road Burr Ridge, IL 60527	41	Ghafari Associates, LLC 122 S. Michigan Ave., Suite 1500 Chicago, IL 60603
31	DSR Group, Inc. 4403 W. Lawrence Ave., Suite 200-A Chicago, IL 60630 (Not renewed)	42	Globetrotters Engineering Corporation 300 S. Wacker Dr., Suite 400 Chicago, IL 60606
32	DuSable, Inc. 300 W. Adams St., Suite 612 Chicago, IL 60606	43	Goettsch Partners, Inc. 224 S. Michigan Ave., 17th Floor Chicago, IL 60604
33	GREC Architects 401 E. Illinois St., Suite 220 Chicago, IL 60611 (Not renewed)	44	Jackson Harlan, LLC 651 W. Washington Blvd., Suite 206 Chicago, IL 60661 (Not renewed)

45	Halcrow Ind, dba Hacrow Yolles One S. Dearborn, 21st Floor Chicago, IL 60603 (Not renewed)	57	SmithGroup JJR, Inc. 35 E. Wacker Dr., Suite 2200 Chicago, IL 60601
46	Harding Partners 224 S. Michigan Ave., Suite 245 Chicago, IL 60604	58	Johnson & Lee, Ltd. 828 S. Wabash Ave., Suite 210 Chicago, IL 60605
47	Harley Ellis Devereaux 401 W. Superior Chicago, IL 60654-3430	59	Knight E/A, Inc. 221 N. LaSalle St., Suite 300 Chicago, IL 60601-1211
48	Hasbrook Peterson Simoch Sirirattumrong 651 W. Washington Blvd., Suite 501 Chicago, IL 60661	60	KOO & Associates, Ltd. 53 W. Jackson Blvd., Suite 235 Chicago, IL 60604
49	Henneman Engineering, Inc. 200 S. Wacker Dr., Suite 850 Chicago, IL 60606-5810	61	Larson Engineering, Inc. 1488 Bond St., Suite 100 Naperville, IL 60573
50	HOH Architects, Inc. 55 E. Jackson Blvd., Suite 600 Chicago, IL 60604	62	Legat Architects 651 W. Washington Blvd., Suite One Chicago, IL 60661-2122
51	Hellmuth, Obata & Kassabaum, Inc. 60 E. Van Buren, 14th Floor Chicago, IL 60605	63	Loebl, Schlossman & Hackl 233 N. Michigan Ave., Suite 3000 Chicago, IL 60601
52	Holabird & Root, LLC 140 S. Dearborn St. Chicago, IL 60603	64	AMEC Environment & Infrastructure, Inc. 8745 W. Higgins Road, Suite 300 Chicago, IL 60631
53	Infrastructure Engineering 33 W. Monroe St., Suite 1540 Chicago, IL 60603	65	Milhouse Engineering & Construction 60 E. Van Buren St., Suite 1501 Chicago, IL 60654
54	Interactive Design, Inc. 308 W. Erie St., Suite 506 Chicago, IL 60654	66	Mode Architects, P.C. 363 W. Erie St., Suite 400 West Chicago, IL 60654
55	MRA Architects, Ltd. 55 E. Washington St., Suite 500 Chicago, IL 60602-2120	67	Roula Associates Architects, Chartered 400 N. State St., Suite 400 Chicago, IL 60654 (Not Renewed)
56	Muller & Muller, Ltd. 700 N. Sangamon St. Chicago, IL 60642	68	Rubinos & Mesia Engineers, Inc. (RME) 200 S. Michigan Ave., Suite 1500 Chicago, IL 60604

69	Nagle Hartray Danker Kagan Mckay Penny Architects, Ltd. 30 W. Monroe St., Suite 700 Chicago, IL 60603	80	Site Design Group, Ltd. 888 S. Michigan Ave., Suite 1000 Chicago, IL 60605
70	OWP/P Cannon Design, Inc. 111 W. Washington St., Suite 2100 Chicago, IL 60602	81	SMNG-A Architects, Ltd. 936 W. Huron St. Chicago, IL 60642
71	Parsons Commercial Technology Group 10 S. Riverside, Suite 400 Chicago, IL 60606 (Opted out of pool)	82	Soodan & Associates, Inc. 100 N. LaSalle St., Suite 1800 Chicago, IL 60602 (no longer in business)
72	PMA Consultants of Illinois, LLC 333 W. Wacker Dr., Suite 880 Chicago, IL 60606	83	Spaan Tech, Inc. 311 S. Wacker Dr., Suite 2400 Chicago, IL 60606
73	Primera Engineers, Ltd. 100 S. Wacker Dr., Suite 700 Chicago, IL 60606	84	STL Architects, Inc. 808 N. Dearborn Chicago, IL 60610 (Not renewed)
74	RADA Architects, Ltd. 233 N. Michigan Ave., Suite 2320 Chicago, IL 60601	85	Stanley Consultants, Inc. 8501 W. Higgins Rd., Suite 730 Chicago, IL 60631
75	The Rise Group, LLC (Arcadis U.S., Inc.) 120 S. LaSalle St., Suite 1350 Chicago, IL 60603	86	STR Partners, LLC 350 W. Ontario St., Suite 200 Chicago, IL 60654
76	Rodriguez & Associates, Inc. 65 E. Wacker Place, Suite 1501 Chicago, IL 60601	87	StudioGC, Inc. 223 W. Jackson Blvd., Suite 1200 Chicago, IL 60606
77	Ross Barney Architects, Inc. 10 W. Hubbard St. Chicago, IL 60654	88	STV Architects, Inc. 200 W. Monroe St., Suite 1650 Chicago, IL 60606
78	Seeco Consultants, Inc. 7350 Duvan Dr. Tinley Park, IL 60477 (Not renewed)	89	Teng & Associates, Inc. (exp US Services, Inc.) 205 N. Michigan Ave. Chicago, IL 60601
79	Singh & Associates, Inc. 300 W. Adams St., Suite 609 Chicago, IL 60606		

90	Thompson, Ventulett, Stainback & Associates, Inc. (TVS Design) The Rookery Building 209 S. LaSalle, Suite 801 Chicago, IL 60604 (Opted out of pool)
91	Tilton, Kelly + Bell, LLC (TKB) 55 W. Monroe St., Suite 1975 Chicago, IL 60603
92	Urban Works, Ltd. 213 W. Institute Place, Suite 710 Chicago, IL 60610
93	V3 Companies of Illinois, Ltd. 7325 Janes Avenue Woodridge, IL 60517
94	VOA Associates, Inc. 224 S. Michigan Ave., Suite 1400 Chicago, IL 60604 (Not renewed)
95	Wight & Company 211 N. Clinton St., Suite 300N Chicago, IL 60661
96	William E. Brazley & Associates, Ltd. 3920 W. 216th St. Matteson, IL 60443 (no longer in business)