

**31576**  
**ADOPTED - BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**SEPTEMBER 13, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**IMPLEMENTATION OF AN INTEGRATED COMPUTERIZED LEARNING SYSTEM**  
**AZTEC SOFTWARE ASSOCIATES**  
**OFFICE OF ACADEMIC AFFAIRS**  
**(AMENDMENT TO BOARD REPORT 30950)**  
**(RATIFICATION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes an amendment to Board Report 30950 adopted on April 7, 2011, to extend the term of the agreement with Aztec Software Associates, Inc., to provide an integrated computerized learning system which expired on April 6, 2012, but needed to be extended until June 30, 2012, at an additional cost of \$12,600.

**VENDOR:** Aztec Software Associates, Inc.  
51 Commerce Street  
Springfield, New Jersey 07081

**USER:** Daley College  
Harold Washington College  
Kennedy-King College  
Malcolm X College  
Olive Harvey College  
Truman College  
Wright College

**ORIGINAL TERM:**

The original term of this agreement commenced on January 3, 2008 and ended on December 31, 2010.

**1<sup>ST</sup> RENEWAL TERM:**

The 1<sup>ST</sup> renewal term of this agreement commenced on April 7, 2011 and ended on April 6, 2012.

**EXTENDED TERM:**

The extended term of this agreement commenced on April 7, 2012 and ended on June 30, 2012.

**SCOPE OF SERVICES:**

The services provided included an integrated computerized learning software that offers an extensive online library of interactive instructional courseware, providing learners and teachers with access to thousands of hours of self-paced, supplemental mastery-based instruction for the City Colleges of Chicago (CCC). Services were extended to include the end of the Spring 2012 semester, encompassing the months of April, May and June in the amount not to exceed \$12,600. Further services have been cancelled effective July 1, 2012.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Utilizing Aztec provided continued academic support for the Credit and Adult Education students of CCC and increased student success and retention. The software provided support through learning sessions, practice sessions, pretesting sessions and post testing sessions.

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement staff and publicly advertised on November 19, 2007. A Request for Proposal (RFP) was sent to (6) six firms and a pre-proposal conference was conducted on November 27, 2007. Aztec Software Associates, Inc. and NCS Pearson, Inc. submitted proposals that were reviewed, evaluated and ranked by a committee including Academic Affairs, OIT, Daley College and M/WBE staff in accordance with the evaluation criteria outlined in the RFP. The committee recommended the acceptance of the proposal from Aztec Software Associates, Inc. to provide the integrated computerized learning system from January 3, 2008 through December 31, 2010 with an option to renew for (2) two additional years.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above agreement request and, although not a local firm, Aztec Software Associates Inc., is a certified WBE firm, providing via direct participation a proprietary product, and working with certified MBE firms nationally on other projects for indirect participation, is in compliance with the Board Approved Participation Plan.

**WBE Vendor:**

Aztec Software Associates, Inc.  
51 Commerce Street  
Springfield, NJ 07081

State of New Jersey Certification  
State of Pennsylvania Certification

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY9 – FY12: \$12,600**

**Charge To Department:** Academic Affairs

**Source of Funds:** Education Fund

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**September 13, 2012 – Office of Academic Affairs**