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**ADOPTED - BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
SEPTEMBER 13, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PRE-QUALIFICATION OF ARCHITECTS AND ENGINEERS
OFFICE OF ADMINISTRATIVE & PROCUREMENT SERVICES
(RENEWAL OPTION)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the list of Pre-Qualified Architects and Engineers that meet the District's evaluation criteria established to enable the firms to respond to solicitations for work by the District for the period from September 12, 2012 through September 11, 2013.

VENDOR: Various - See Appendix A – List of ninety-five Pre-qualified firms

USER: Department of Administrative and Procurement Services

ORIGINAL TERM:

The original term of this Pre-Qualified List commenced on June 16, 2011 and ended on June 15, 2012.

RENEWAL TERM:

The renewal term of this Pre-Qualified List will commence on September 12, 2012, and it shall remain in effect for a period of twelve months with remaining options to renew for two (2) additional one year periods, subject to the Board's approval.

SCOPE OF SERVICES:

The architects and engineers will provide full architectural, space planning, engineering, landscaping, environmental, and construction management/administrative services that include design, planning, and oversight through project completion for new construction, maintenance and repairs conducted throughout the District. The scope of services does not include the architectural and engineering services for constructing the new Malcolm X College campus and new transportation, distribution and logistics center at the Olive Harvey College campus.

Additionally, the architects and engineers will develop maintenance and repair plans, provide commissioning services when needed and prepare construction and repair documents for bidding, city permitting, construction phase services and site observation services during the subsequent construction of miscellaneous exterior and interior renovation work identified in the FY13 Capital Budget, and subsequent FY14 Capital Plan.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Selecting architects and engineers requires an extensive and time consuming review of qualifications and required licenses. Pre-qualifying architectural and engineering firms in advance enables the District to implement capital projects in a more time efficient manner.

DELIVERABLES:

When work needs to be performed, the Office of Administrative and Procurement Services will provide detailed project descriptions to the firms in the designated area of expertise. We will request that the firms provide a more detailed project scope and pricing for their services. Pricing will be based on the standard policies followed by the Illinois Capital Development Board and City Colleges of Chicago. Following proposal review and interviews, the evaluation committee will recommend the architectural or engineering firm most qualified to provide the required services for the specific project.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Services staff and a Request for Qualifications (RFQ) #MWJ1011 - Public Notice for the Pre-Qualification for Architectural and Engineering Services was publicly advertised on August 6, 2010. One-hundred fourteen (114) companies were contacted. One-Hundred six (106) companies responded to the RFQ on September 9, 2010.

All responses were reviewed, evaluated and ranked by staff which included the Office of Administrative & Procurement Services and the Office of MBE/WBE Contract Compliance.

The evaluation criteria included:

1. Professional qualifications, experience, staffing capacity and licenses
2. Past performance on similar contracts
3. References
4. M/WBE Compliance

Ten (10) companies were deemed non-responsive because they did not comply with the submittal requirements of the RFQ. Based upon the evaluation scoring, the committee determined that the remaining ninety-six (96) companies should be recommended for the pool of pre-qualified architectural and engineering firms in their areas of expertise. (See Appendix A).

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance will review the Pre-Qualified Architecture and Engineering projects for M/WBE compliance when the specific project is presented to the Board for compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

There are no costs associated with this recommendation.

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 13, 2012 – Office of Administrative and Procurement Services-District Office

Appendix A

List of Ninety-Five Pre-Qualified Architectural and Engineering Firms

No.	FIRM	No.	FIRM
1	#9 Design, LLC 135 S. Palmer Drive, Suite 200 Elmhurst, IL 60126	11	Bauer Latoza Studio, Ltd. 2241 S. Wabash Chicago, IL 60616
2	4240 Architecture, Inc. 247 S. State St., Suite 300 Chicago, IL 60604	12	BLDD Architects, Inc. 100 Merchant St. Decatur, IL 62523
3	Advance Consulting Group International 300 W. Adams St., Suite 420 Chicago, IL 60606	13	BKV Group 343 S. Dearborn St., Suite 201 Chicago, IL 60604
4	Affiliated Engineers, Inc. 300 S. Wacker Dr., Suite 510 Chicago, IL 60606	14	Bovis Lend Lease, Inc. 1 N. Wacker Dr., Suite 850 Chicago, IL 60606
5	AGAE Contractors, Inc. 6135 N. Elston Avenue Chicago, IL 60646	15	Brook Architecture, Inc. 2325 S. Michigan Ave., Suite 300 Chicago, IL 60616
6	AltusWorks, Inc. 4224 N. Milwaukee Ave. Chicago, IL 60641	16	Carl Walker, Inc. 1920 S. Highland Ave., Suite 210 Lombard, IL 60148
7	APEX Consulting Engineers, LLC 111 E. Wacker Dr., Suite 520 Chicago, IL 60601	17	CCJM Engineers, Ltd. 550 W. Washington Blvd., Suite 950 Chicago, IL 60661-2769
8	The Architects Enterprise, Ltd. 230 W. Monroe St., Suite 2205 Chicago, IL 60606	18	Conservation Design Forum (CDF) 375 W. First Street Elmhurst, IL 60126
9	Architrave, Ltd. 1128 W. Chicago Ave., 2nd Floor Chicago, IL 60642	19	Cordogan, Clark & Associates, Inc. 716 N. Wells Street Chicago, IL 60654

No.	FIRM	No.	FIRM
10	Ardmore Associates, LLC 33 N. Dearborn, Suite 1720 Chicago, IL 60602	20	Cotter Consulting, Inc. 100 S. Wacker Drive, Suite 920 Chicago, IL 60606
21	Crawford, Murphy & Tilly, Inc. Three First National Plaza 70 W. Madison, Suite 460 Chicago, IL 60602	32	EC Purdy & Associates 53 W. Jackson Blvd., Suite 1631 Chicago, IL 60604
22	David Fleener Architects, Inc. (DFA) 410 S. Michigan Ave., Suite 908 Chicago, IL 60605	33	Environmental Design International, Inc. (EDI) 33 W. Monroe St., Suite 1825 Chicago, IL 60603
23	David Mason & Associates of Illinois, Ltd. 464 N. Milwaukee Ave. Chicago, IL 60610	34	Environmental System Design, Inc. (ESD) 175 W. Jackson Blvd., Suite 1400 Chicago, IL 60604
24	dbHMS 303 W. Erie, Suite 510 Chicago, IL 60654	35	FGM Architects, Inc. 175 N. Franklin St., Suite 410 Chicago, IL 60606
25	Delta Engineering, Inc. 111 W. Jackson Blvd., Suite 910 Chicago, IL 60604-2001	36	Fitzgerald Earles Architects & Associates, Inc. 1820 W. Hubbard, Suite 320 Chicago, IL 60622
26	DeStefano & Partners, Ltd. 330 N. Wabash Ave. Chicago, IL 60611	37	Forma Architecture, Ltd. 2906 N. Springfield Ave., 2nd Flr. Chicago, IL 60618
27	DLR Group 222 S. Riverside Plaza, Suite 2220 Chicago, IL 60606	38	Fox & Fox Architects 8 S. Michigan Ave., Suite 310 Chicago, IL 60603
28	Doyle & Associates 800 S. Wells, Suite 503 Chicago, IL 60607	39	Gerald Meister & Associates, Ltd. 123 W. Madison Chicago, IL 60606
29	DSI Associates, Inc. 7420 County Line Road Burr Ridge, IL 60527	40	Ghafari Associates, LLC 360 N. Michigan Ave., Suite 1800 Chicago, IL 60601

No.	FIRM	No.	FIRM
30	DSR Group, Inc. 4403 W. Lawrence Ave., Suite 200-A Chicago, IL 60630	41	Globetrotters Engineering Corporation 300 S. Wacker Dr., Suite 400 Chicago, IL 60606
31	DuSable, Inc. 300 W. Adams St., Suite 612 Chicago, IL 60606	42	Goettsch Partners, Inc. 224 S. Michigan Ave., 17th Floor Chicago, IL 60604
43	GREC Architects 401 E. Illinois St., Suite 220 Chicago, IL 60611	54	JJR, LLC 35 E. Wacker Dr., Suite 2200 Chicago, IL 60601
44	Halcrow Ind, dba Halcrow Yolles One S. Dearborn, 21st Floor Chicago, IL 60603	55	Johnson & Lee, Ltd. 828 S. Wabash Ave., Suite 210 Chicago, IL 60605
45	Harding Partners 224 S. Michigan Ave., Suite 245 Chicago, IL 60604	56	Knight Engineer & Architects, Inc. 221 N. LaSalle St., Suite 300 Chicago, IL 60601-1211
46	Harley Ellis Devereaux 401 W. Superior Chicago, IL 60654-3430	57	KOO & Associates, Ltd. 53 W. Jackson Blvd., Suite 235 Chicago, IL 60604
47	Hasbrook Peterson Simoch Sirirattumrong 651 W. Washington Blvd., Suite 501 Chicago, IL 60661	58	Larson Engineering, Inc. 1488 Bond St., Suite 100 Naperville, IL 60573
48	Henneman Engineering, Inc. 200 S. Wacker Dr., Suite 850 Chicago, IL 60606-5810	59	Legat Architects 651 W. Washington Blvd., Suite One Chicago, IL 60661-2122
49	HOH Architects, Inc. 55 E. Jackson Blvd., Suite 600 Chicago, IL 60604	60	Loebl, Schlossman & Hackl 233 N. Michigan Ave., Suite 3000 Chicago, IL 60601-5704
50	Hellmuth, Obata & Kassabaum, Inc. 60 E. Van Buren, 14th Floor Chicago, IL 60605	61	MACTEC Engineering & Consulting, Inc. 8745 W. Higgins Road, Suite 300 Chicago, IL 60631

No.	FIRM	No.	FIRM
51	Holabird & Root, LLC 140 S. Dearborn St. Chicago, IL 60603	62	Milhouse Engineering & Construction 60 E. Van Buren St., Suite 1501 Chicago, IL 60605
52	Interactive Design, Inc. 308 W. Erie St., Suite 506 Chicago, IL 60654	63	Mode Architects, P.C. 363 W. Erie St., Suite 400 West Chicago, IL 60654
53	Jackson Harlan, LLC 651 W. Washington Blvd., Suite 206 Chicago, IL 60661	63	Mode Architects, P.C. 363 W. Erie St., Suite 400 West Chicago, IL 60654
64	MRA Architects, Ltd. 55 E. Washington St., Suite 500 Chicago, IL 60602-2120	75	Roula Associates Architects, Chartered 400 N. State St., Suite 400 Chicago, IL 60654
65	Muller & Muller, Ltd. 700 N. Sangamon St. Chicago, IL 60642	76	Rubinos & Mesia Engineers, Inc. (RME) 200 S. Michigan Ave., Suite 1500 Chicago, IL 60604
66	Nagle Hartray Danker Kagan Mckay Penny Architects, Ltd. 30 W. Monroe St., Suite 700 Chicago, IL 60603	77	Seeco Consultants, Inc. 7350 Duvan Dr. Tinley Park, IL 60477
67	OWP/P Cannon Design, Inc. 111 W. Washington St., Suite 2100 Chicago, IL 60602	78	Singh & Associates, Inc. 300 W. Adams St., Suite 609 Chicago, IL 60606
68	Parsons Commercial Technology Group, Inc. 10 S. Riverside, Suite 400 Chicago, IL 60606	79	Site Design Group, Ltd. 888 S. Michigan Ave., Suite 1000 Chicago, IL 60605
69	PMA Consultants of Illinois, LLC 333 W. Wacker Dr., Suite 880 Chicago, IL 60606	80	SMNG-A Architects, Ltd. 936 W. Huron St. Chicago, IL 60642
70	Primera Engineers, Ltd. 100 S. Wacker Dr., Suite 700 Chicago, IL 60606	81	Soodan & Associates, Inc. 100 N. LaSalle St., Suite 1800 Chicago, IL 60602

No.	FIRM	No.	FIRM
71	RADA Architects, Ltd. 233 N. Michigan Ave., Suite 2320 Chicago, IL 60601	82	Spaan Tech, Inc. 311 S. Wacker Dr., Suite 2400 Chicago, IL 60606
72	The Rise Group, LLC 120 S. LaSalle St., Suite 1350 Chicago, IL 60603	83	STL Architects, Inc. 808 N. Dearborn Chicago, IL 60610
73	Rodriguez & Associates, Inc. 65 E. Wacker Place, Suite 1501 Chicago, IL 60601	84	Stanley Consultants, Inc. 8501 W. Higgins Rd., Suite 730 Chicago, IL 60631
74	Ross Barney Architects, Inc. 10 W. Hubbard St. Chicago, IL 60654	85	STR Partners, LLC 350 W. Ontario St., Suite 200 Chicago, IL 60654
86	StudioGC, Inc. 223 W. Jackson Blvd., Suite 1200 Chicago, IL 60606		
87	STV Architects, Inc. 200 W. Monroe St., Suite 1650 Chicago, IL 60606		
88	Teng & Associates, Inc. 205 N. Michigan Ave. Chicago, IL 60601		
89	Thompson, Ventulett, Stainback & Associates, Inc. (TVS Design) The Rookery Building 209 S. LaSalle, Suite 801 Chicago, IL 60604		
90	Tilton, Kelly + Bell, LLC (TKB) 55 W. Monroe St., Suite 1975 Chicago, IL 60603		

No.	FIRM
91	Urban Works, Ltd. 213 W. Institute Place, Suite 710 Chicago, IL 60610
92	V3 Companies of Illinois, Ltd. 120 N. LaSalle St., Suite 1550 Chicago, IL 60602
93	VOA Associates, Inc. 224 S. Michigan Ave., Suite 1400 Chicago, IL 60604
94	Wight & Company 211 N. Clinton St., Suite 300N Chicago, IL 60661
95	William E. Brazley & Associates, Ltd. 3920 W. 216th St. Matteson, IL 60443