

**31443**

**ADOPTED – BOARD OF TRUSTEES COMMUNITY COLLEGE**

**DISTRICT NO. 508**

**MAY 3, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**

**COUNTY OF COOK AND STATE OF ILLINOIS**

**WIDE ANGLE CAMERA LENSES**

**VIDEO TAPE PRODUCTS, INC.**

**WYCC**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of a purchase order to Video Tape Products, Inc. to provide wide angle camera lenses to WYCC-TV 20 at a total cost not to exceed \$43,384.00.

**VENDOR:** Video Tape Products, Inc.  
2721 West Magnolia Boulevard  
Burbank, California 91505

**USER:** WYCC-TV20

**TERM:**

This is a one-time purchase for wide angle lenses to enable WYCC to have wide angles during productions in the studio of WYCC and in the field.

**SCOPE OF SERVICES:**

Video Tape Products, Inc. shall supply and deliver Fujinon Wide Angle Lenses to give WYCC the ability to provide different angles and wide viewing for studio and field productions.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

WYCC-TV has reviewed this request for services and has determined that it will benefit the City Colleges to enabling WYCC staff to enhance productions in the studio and in the field.

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement Staff and Sealed Bid #MWJ1202 was publicly advertised on March 12, 2012. Fourteen (14) companies were contacted. Six (6) companies responded to the Bid on March 26, 2012; 1) Video Tape Products, Inc.-Burbank, CA; 2) VSA, Inc.-Buffalo Grove, IL; 3) GACC Video Electronics, Inc.-Chicago, IL; 4) B & H Photo Video-New York, NY; 5) Chicago United Industries, Ltd.-Chicago, IL; and 6) Business Services-Longboat, FL.

The bids were reviewed by staff from WYCC, Office of Administrative and Procurement Services and the Office of Contract Compliance. WYCC is recommending that the wide angle camera lenses be provided by Video Tape Products, Inc. based on its submission of the lowest and most responsive bid.

**MBE/WBE COMPLIANCE:**

The Office of MBE/WBE Contract Compliance has reviewed the above purchase and Videotape Products, Inc., a California vendor has requested a waiver of participation. As there is no ability to subcontract for training, installation or service, and with only one manufacturer Fujinon for the requested item, the Office of MBE/WBE Contract Compliance is recommending a waiver be granted in compliance with the Board Approved Participation Plan.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Total:** \$43,384.00.

**Charge to:** WYCC

**Sources of Funds:** Capital Fund

**FY12:** 92015-8005031-70000-86235-580000: \$43,384.00

**Respectfully submitted,**

**Cheryl L. Hyman**  
**Chancellor**

**May 3, 2012 – WYCC- Kennedy-King College**