

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS****PIANO KEYBOARDS AND ACCESSORIES
KIM’S INTERNATIONAL MUSIC
OLIVE-HARVEY COLLEGE AND TRUMAN COLLEGE****THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of purchase orders to Kim’s International Music to provide piano keyboards, accessories, installation and integration to Olive-Harvey College and Truman College at a total cost not to exceed \$72,272.85.

VENDOR: Kim’s International Music
4200 W. Lawrence Avenue
Chicago, Illinois 60630

USER: Olive-Harvey College
Truman College

TERM:

Equipment purchase and installation will be completed no later than June 30, 2012.

SCOPE OF SERVICES:

The scope of services shall include the purchase, installation/integration, and delivery of the piano keyboards, workstation and benches that will give the Olive-Harvey College and Truman College Music Departments the ability to improve teaching and instruction.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Colleges have reviewed this request for equipment and installation services and have determined that the purchase will afford the City Colleges with an opportunity to provide state of the art instruction to students participating in its music programs.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Staff and Sealed Bid #MWJ1203 was publicly advertised on March 12, 2012. Twelve (12) companies were contacted. Five (5) companies responded to the Bid on March 26, 2012; 1) Kim’s International Music-Chicago, IL; 2) American Music World, Inc.-Niles, IL; 3) Gand Music & Sound-Northfield, IL; 4) Pianoforte Chicago, Inc.-Chicago, IL; and 5) Hendricks Keyboards, Inc.-Downers Grove, IL.

The bids were reviewed by staff from Olive-Harvey College, Truman College, the Office of Administrative and Procurement Services and the Office of Contract Compliance. Olive-Harvey College and Truman College are recommending that the keyboards and accessories be provided by Kim’s International Music based on their submission of the lowest and most responsive bid.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above requested purchase and, Kim's International Music, a non-certified minority vendor and an authorized dealer for Yamaha, the specified product, has no ability to further subcontract for any additional services and therefore a waiver of participation is recommended in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$72,272.85

Charge to: Music Departments - Olive-Harvey College and Truman College

Source of Funds: Education Fund

Unrestricted Fund

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Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 3, 2012 – Office of Academic Affairs - Olive-Harvey College and Truman College