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**ADOPTED – BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
MAY 3, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK STATE OF ILLINOIS**

**EMPLOYEE WELLNESS PROGRAM
AMERICAN HEALTHWAYS SERVICES, LLC
OFFICE OF HUMAN RESOURCE AND STAFF DEVELOPMENT, BENEFITS DIVISION**

THE CHANCELLOR RECOMMENDS:

that the Board authorizes the Chair to execute a professional services agreement with American Healthways Services, LLC, pursuant to the Illinois Joint Purchasing Act, to implement a District wide Wellness Program for the period from October 1, 2012 to December 31, 2015, with two 1-year options to renew at an estimated total cost not to exceed \$333,221.

VENDOR: American Healthways Services, LLC
701 Cool Springs Boulevard
Franklin, Tennessee 37067

USER: All eligible full-time employees, and their spouse/ qualified domestic partner that are currently enrolled in City Colleges of Chicago health plans.

TERM:
The term of this agreement shall begin on October 1, 2012 and end on December 31, 2015.

SCOPE OF SERVICES:

American Healthways Services, LLC will implement a single wellness program for all eligible City Colleges of Chicago employees and their spouse/ qualified domestic partner. The scope of services Includes Biometric Health Screenings, Well-Being Assessments and Health Risk Coaching. The vendor will also provide customer and technical support, marketing and communication assistance. A dedicated full-time account management liaison will be provided to implement and manage the services along with on-site health/coach wellness coordinators. On-site wellness challenges will be designed to motivate the participants to improve their well-being by addressing issues such as physical fitness, weight and stress management, nutrition and eating habits, tobacco cessation and well-being goal-setting.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Becoming part of the larger City of Chicago Employee Wellness Program will encourage ongoing employee involvement and training on preventive health and lifestyle choices. The overall benefit to City Colleges of Chicago will be:

- Reduction of health care costs
- Reduction of absenteeism and turnover
- Improvement in productivity

- Improvement employees' health habits
- An increase the employees' level of physical activity

VENDOR SELECTION CRITERIA:

The contract being utilized is a part of a joint purchasing agreement which has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, through Request for Proposal #101331 issued October 31, 2011 and awarded under contract 26319 dated April 16, 2012 to implement a wellness program for all eligible employees and adult dependents. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement with American Healthways Services, LLC, and recommends that this vendor be granted a waiver until the proposed MBE and WBE vendors, Wellness Corporate Solutions and Ann Dana Consulting, LLC, receive MBE/WBE certification approval through the City of Chicago, at which time American Healthways Services, LLC will be in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$333,221

Charge to: Office of Human Resource and Staff Development, Benefits

Source of Funds: Educational Fund

FY13 - \$88,355: 00003-0025006-00084-10010-0000000-521100

FY14 - \$120,669: 00003-0025006-00084-10010-0000000-521100

FY15 - \$124,197: 00003-0025006-00084-10010-0000000-521100

Respectfully submitted,

Cheryl L. Hyman
Chancellor

May 3, 2012 – Office Human Resources and Staff Development