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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JULY 12, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**LIBRARY ASSOCIATION/CONSORTIA MEMBERSHIPS
AND SOLE PURCHASES FOR ALL LIBRARIES
OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE
(RATIFICATION)**

THE CHANCELLOR RECOMMENDS:

that the Board approve the issuance of purchase orders to the vendors listed below for Library association/consortia memberships and sole purchases for access to online services for Libraries at all colleges and satellite campuses District wide for the period from June 1, 2012 to June 30, 2013, at a total cost not to exceed \$465,000, which represents a 13% savings compared to FY12 expenditures.

VENDORS:	TOTAL COST
American Library Association (ALA) 50 East Huron Chicago, Illinois 60611	\$25,000
Consortium of Academic and Research Libraries in Illinois (CARLI) 100 Trade Centre Drive, Suite 303 Champaign, Illinois 61820-7233	\$287,500
Network of Illinois Learning Resources in Community Colleges (NILRC) P.O. Box 120 Blanchardville, Wisconsin 53516	\$152,500

USER: All Libraries District wide

TERM:
The term commenced on June 1, 2012 and will end on June 30, 2013.

SCOPE OF SERVICES:
The aforementioned vendors will provide: 1) Library system support services and resources; 2) increased efficiency of Library access (such as interlibrary loan); 3) leverage in the role of

advocates that can negotiate lower costs with Library vendors; and 4) assistance in enhancing collection development of both print and electronics resources (databases and ebooks). These memberships and sole purchases were previously the responsibility of each college. The District has recently centralized the management and acquisition of these services.

BENEFIT TO CITY COLLEGES OF CHICAGO:

All City Colleges of Chicago (CCC) Libraries benefit from membership and the sole purchases offered by these leading Library association/consortia. These organizations offer services that improve access for students, faculty and staff. All CCC College Libraries are expected to provide resources that support the curriculum and it is necessary to continue to provide the students with these resources. Additionally, consolidating the acquisition of these services will result in savings to the District.

The majority of the cost savings are realized by utilizing Library association/consortia to acquire electronic resources, like online databases and e-books, at a leveraged cost while increasing the diversity of resources made available to the students, faculty and staff. By not purchasing electronic resources directly from the vendors, the District will realize a cost savings of 13% compared to FY12 expenditures.

VENDOR SELECTION CRITERIA:

The print and electronic collection development services, discounts and other professional development resources are only available through the sole source approved vendors. Pursuant to State law, purchases that are economically procurable from a sole source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above-referenced listing of sole source vendors and, as there is no opportunity to further directly subcontract the online services provided by these vendors, it is recommended that a waiver of direct compliance with the Board Approved Participation Plan be approved.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$465,000

Charge to: District Office and Various Colleges

Source of Funds: Unrestricted Funds

Unrestricted Fund:

FY13: Various colleges

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

July 12, 2012 – Office of Academic Affairs