

31513

**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JULY 12, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COOK OF COUNTY AND STATE OF ILLINOIS**

**LIBRARY ONLINE DATABASE PUBLISHING SERVICES AND
LEARNING RESOURCES FOR ALL LIBRARIES
OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE
(RATIFICATION)**

CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of purchase orders to Steck Vaughn Company, Cengage Learning and WestGroup, for library electronic database publishing services and learning resources for the Libraries/Learning Resource Centers and other academic programs at all colleges and satellite campuses District wide for the period from July 1, 2012 to June 30, 2013, at a total cost not to exceed \$150,000.00 which represents a 58% savings compared to FY12 expenditures for comparable services.

VENDORS:

	TOTAL COST
Steck-Vaughn Co 181 Ballardvale Street Wilmington, Massachusetts 01887	\$50,000
Cengage Learning (Gale) P.O. Box 95501 Chicago, Illinois 60694	\$50,000
WestGroup P.O. Box 6292 Carol Stream, Illinois 60197	\$50,000

USER: District-Wide

TERM:

The term commences on July 1, 2012 and will end on June 30, 2013.

SCOPE OF SERVICES:

All City Colleges of Chicago (CCC) Libraries and Learning Resource Centers are expected to provide information and research resources that support the curriculum. It is necessary for all CCC Libraries, Learning Resource Centers and other academic programs to continue providing students with these resources. Of particular value is the vendors' suite of services that include online databases and publishing imprints which provide both broad support of our general education, career program, and health science curricula as well as specialized resources for our programs like adult education.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Online database publishing services and learning resources provide CCC students with access to academic databases necessary to further augment, enhance and complete their studies. Additional usage of electronic resources is anticipated for FY13 due to expansion of programs and centralization of electronic resource offerings, however, overall, there is a 58% savings compared to FY12 expenditures because some vendor’s services are not highly utilized and some database products will be acquired through the District’s consortium memberships.

VENDOR SELECTION CRITERIA:

The print and electronic collection services, discounts and other professional development resources are only available through the sole source approved vendors. Pursuant to State law, goods that are economically procurable from only one source are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced listing of sole source vendors of software and, as there is no opportunity to further directly subcontract the online services or learning resources provided by these vendors, is recommending this project be exempt, from direct participation of certified MBE and WBE vendors, in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$150,000.00

Charge to: District Office

Source of Funds: Education Fund

Unrestricted Fund:

FY12: 00003-0000126-20000-01000-0000000-540000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

July 12, 2012 – Office of Academic Affairs