

31509
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JULY 12, 2012

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

CAFETERIA AND VENDING SERVICES
COMPASS GROUP, USA
DISTRICT WIDE
OFFICE OF BUSINESS ENTERPRISE
(RATIFICATION)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Compass Group, USA to provide District wide cafeteria and vending services for the period from July 1, 2012 through June 30, 2013, at a total cost not to exceed \$1,062,000.

VENDOR: Compass Group, USA
188 West Industrial Drive
Elmhurst, Illinois 60126

ORIGINAL TERM:

The original term of this agreement commenced on July 1, 2007 and ended on June 30, 2012.

RENEWAL TERM:

The renewal term of the agreement began on July 1, 2012 and will end on June 30, 2013.

SCOPE OF SERVICES:

In Board Report #28013, adopted May 3, 2007, approval was given to enter into an agreement with Compass Group for a period of five (5) years beginning July 1, 2007 through June 30, 2012 to provide cafeteria, vending services along with raw and cooked food for the Child Development Program and Washburne Culinary Institute. In Board Report #29439, adopted on May 7, 2009, the Board of Trustees authorized an amendment to award Compass Group catering services, upon request, at a cost of \$250,000.

BENEFITS TO CITY COLLEGES OF CHICAGO:

Compass provides food and vending services for students, staff, and faculty at five (5) campuses, special events catering, and food supplies for Washburne Culinary Institute, and the Child Development Centers.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff, publicly advertised, and sent to

nineteen firms to provide cafeteria and vending services for the District. Proposals were received from 1) Compass Group, Elmhurst, IL; 2) Classic Vending, Inc. Chicago, IL; and 3) Clark Catering, Inc., Chicago, IL. The staff coordinated a District-wide evaluation of the proposals received on the basis of quality of service, and quantifiable financial return consisting of commission on gross vended sales, advanced annual fee, and capital investment upgrades, and determined that Compass Group submitted the most favorable proposal.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement with the Compass Group and has determined that the Compass Group is in compliance with the Board Approved Participation Plan.

FINANCIAL:

Total: 1,062,000

Revenue

\$150,000 – Various Campuses 499204-Revenue Auxiliary Activities Fund Account

\$50,000 – Various Departments – 00003-00069-00000-000000-499204 Revenue Vending Machines

Expense

Charge to: Washburne Culinary Program

Sources of Funds: Education Fund

FY13: 00003-1230150-10001-000000-0000000-54120: \$400,000

FY13: Child Development Program – Expense Account – ISBE-CACFP Grants: \$252,000

FY13: Outtakes and Wall Malls-Variou Campuses Expense Account-00003: \$160,000

FY13: Catering Services-Variou Campuses-Expense Account-00003: \$250,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

July 12, 2012 – Office of Business Enterprise – District Office