

31291

**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JANUARY, 12, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO
COUNTY OF COOK AND STATE OF ILLINOIS**

**PUBLIC SAFETY COMMUNICATIONS SYSTEM CONSULTING SERVICES
EMR CONSULTING GROUP, LLC
JOINT PURCHASING AGREEMENT
OFFICE OF SAFETY AND SECURITY
DISTRICT-WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to EMR Consulting Group, LLC, to provide Public Safety Communications System consulting services for the period from January 23, 2012 through June 30, 2012, at a total cost not to exceed \$135,025.

VENDOR: EMR Consulting Group, LLC
500 North Michigan Avenue Suite 300
Chicago, IL 60611

USER: District Wide Security, Facilities & Custodial

TERM:

The term will commence on January 23, 2012 and end on or about June 30, 2012.

SCOPE OF SERVICES:

EMR Consulting Group, LLC (EMR) will provide Regulatory and Engineering Consulting Services for the City Colleges of Chicago's Public Safety Communication Systems, including but not limited to the following:

1. Public Safety Communication System Assessment
 - Draft a Public Safety Communication System Update Plan that outlines the collective decision for the City Colleges of Chicago (CCC) public safety communication system and the in-house facility engineering and custodial system. Structural and construction related improvement plans will be provided to Administrative Services for implementation. The plan will cover:
 - The disposition of existing equipment including:
 - Mobile and portable radios

- Fixed base equipment
- Backhaul equipment
- The equipment that will need to be purchased and installed
- The Regulatory work that must be performed with respect to Federal Communications Commission (FCC) Licenses to implement the plan
- EMR will work with CCC and Chicago OEMC personnel to:
 - Review the Illinois Tactical Interoperable Communications Plan (TICP) and determine how that plan would be integrated into the CCC communication plan
 - Assess interoperability requirements and interfaces into adjoining agencies' voice and data networks
 - Based upon the review of the State and Local agencies' interoperability plans, document the areas where the CCC public safety communication system and the in-house facility engineering and custodial system need to be augmented for interoperability improvements
 - Assess the public safety communication system and the in-house facility engineering and custodial system requirements that CCC will need in order to support CCC's stated goal of creating a Public Safety Department
 - Document the CCC public safety communication system and the in-house facility engineering and custodial system goals
 - Perform a Needs Analysis that couples the aforementioned plan and goals with the interoperability and interface requirements
 - Inventory and assess the RF equipment that is currently deployed
 - Incorporate the output from the FCC License Review performed in Task 1 into this assessment

2. Planning, Procurement, Integration and Deployment

- Prepare a plan and schedule for the procurement, regulatory, implementation and testing of the system update
- Prepare the technical specifications for the Request for Proposal
- Assist CCC with the drafting of the Request for Proposal
- Participate in any pre-proposal meetings with potential vendors to address questions
- Review each vendor's proposal and assist CCC with the selection of the vendor
- After successful execution of a contract with the selected vendor, EMR will provide Project Management services to assist CCC with the integration and deployment of the communication system updates

- Prepare and process the necessary FCC Licensing packages to ensure compliance with FCC regulations

3. FCC License Forensic Analysis and Update

- Review every FCC License that appears within the FCC's Universal Licensing System (ULS) database that is assigned to CCC
- Back trace the FCC Licenses through the FCC's Archive Files to review and itemize each channel/license to verify whether or not the license/channel is no longer needed
- Consolidate all FCC Licenses under a single FCC Registration Number (FRN)
- Update the Administrative sections of the active FCC Licenses to ensure they are consistent and accurate
- Evaluate each FCC License and determine, with the help of CCC, if the channels licensed are operational. Based on this evaluation, EMR will provide a recommendation as to the long term disposition of the FCC Licenses
- Depending upon the long term disposition of the FCC Licenses that CCC decides, EMR will update/modify the applicable existing license(s), or apply for new license(s)

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Safety and Security, upon review, has determined that it is more feasible and cost effective to utilize EMR Consulting Group, LLC under joint purchasing, selected on a competitive basis by the City of Chicago Office of Emergency and Management Communications through a bid issued on March 12, 2009 and awarded under contract 19950 dated September 11, 2009. The scope of work to be performed by EMR will bring the District into compliance with FCC regulations. It will also allow CCC to move forward with upgrading its radios and prepare for necessary construction as follow up projects based on the conclusion of the plan.

VENDOR SELECTION CRITERIA:

The contract being utilized as a part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, through a bid issued March 12, 2009 and awarded under contract 19950 dated September 11, 2009 in response to RFP #70536 seeking expertise and experience in the management, auditing, monitoring, coordination and filing of FCC license for large municipalities. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement and EMR Consulting Group, utilizing certified MBE and WBE Vendors directly and indirectly is in compliance with the Board Approved Participation Plan.

MBE Vendor(s):

Faster Messenger Service 500 W. Cermak Chicago, IL 60616	Direct Participation	City Certification
--	----------------------	--------------------

Design Verification 332 S. Michigan Chicago, IL 60604	Direct Participation Document and plan review	City Certification
---	--	--------------------

Elohim Trucking 612 Devon Ave. Roselle, IL 60172	Indirect Participation	City Certification
--	------------------------	--------------------

WBE Vendor(s):

Advanced Systems 2244 W. Belmont Chicago, IL 60618	Direct Participation Technical plans	City Certification
--	---	--------------------

Advantage Cleaning Network 377 E. 87 th St. Chicago, IL 60619	Indirect Participation	City Certification
--	------------------------	--------------------

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$135,025

Charge to: District Office Plant Management

Source of Funds: Capital Fund

Restricted Fund

FY12: 580000 92015 0005031 00079 85008: \$135,025

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

January 12, 2012 –Office of Safety and Security – District Office