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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JANUARY, 12, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE AND REPAIR OF NEW AND REFURBISHED TELECOM EQUIPMENT
VARIOUS VENDORS
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT OFFICE
(OPTION TO EXTEND)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of purchase orders on an as needed basis to Broadview Property Management, LLC, D&S Communications and Call One, Inc. in connection with the purchase and repair of new and refurbished telecom equipment for an additional one (1) year period from February 5, 2012 through February 4, 2013 at a total cost not to exceed \$40,000.

VENDORS: Broadview Property Management, LLC (“Broadview”)
3700 N. Marshfield
Chicago, Illinois 60613

D&S Communications (“D&S”)
1355 North Mclean Boulevard
Elgin, Illinois 60123

Call One, Inc. (“Call One”)
400 Imperial Boulevard
Cape Canaveral, Florida 32920

USER: District-wide

ORIGINAL TERM:

Pursuant to Board Report 29271, adopted on February 5, 2009, the term began on February 5, 2009 and will end on February 4, 2012.

EXTENSION TERM:

The option to extend the existing purchase orders will begin on February 5, 2012 and end on February 4, 2013.

SCOPE OF SERVICES:

Broadview Property Management, LLC will provide and repair new and refurbished telecom equipment, including, but not limited to, ISDN phones and miscellaneous equipment at an annual cost not to exceed \$5,000.00.

D&S Communications will provide and repair new and refurbished telecom equipment, including, but

not limited to, standard phones and Key System Unit (KSU) components at an annual cost not to exceed \$30,000.00; and

Call One, Inc. will provide and repair new and refurbished telecom equipment, including, but not limited to, conference room phones and headsets at an annual cost not to exceed \$5,000.00.

Service fees will remain unchanged from the current rates and CCC reserves the right to purchase and repair additional new and refurbished telecom equipment.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This solution will afford CCC with a telecommunications refresh process that ensures robust communications across the District.

DELIVERABLES:

Broadview Property Management, LLC will sell and repair new and refurbished telecom equipment at an annual cost not to exceed \$5,000.00; D&S Communications will also sell and repair new and refurbished telecom equipment at an annual cost not to exceed \$30,000.00; and Call One, Inc. will sell and repair new and refurbished telecom equipment at an annual cost not to exceed \$5,000.00.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District staff, publicly advertised, and twelve (12) vendors were notified. A pre-bid conference was held on November 18, 2008, and four (4) responsive and responsible bids were received: 1) Broadview Property Management LLC; 2) D&S Communications; 3) Call One, Inc.; and 4) Telecom Solution, Inc. The Office of Information Technology Staff reviewed all submitted bids and determined that it was in the District’s best interest to award the work to the lowest bidders by section of equipment.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced purchase and, there is very little opportunity to subcontract for the specifically required products. Direct WBE participation is being provided by Call One, a primary vendor and indirect participation will be provided by Strajstic Technology, a certified WBE subcontracting with D&S Communications. Therefore, the Office of M/WBE Contract Compliance is requesting a waiver of MBE direct participation in compliance with the Board Approved Participation Plan.

WBE Vendor for Call One, Inc.:

WBE Vendor:

Call One, Inc. 400 Imperial Blvd. Cape Canaveral, FL 32920	Direct Participation Prime	NWBDC Certification
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WBE Vendor for D&S Communications (“D&S”):

WBE Vendor:

Strajstics Technology 3107 E. Corporate Edge Dr. Germantown, TN 38018	Indirect Participation	NWBDC Certification
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GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$40,000.00

Charge to: OIT

Sources of Funds: Education Fund

Unrestricted Fund

FY12: 00003-0023001-00088-00000-0000000-549200: \$20,000.00 (Various departments district-wide can purchase from above mentioned vendors)

FY13: 00003-0023001-00088-00000-0000000-549200: \$20,000.00 (Various departments district-wide can purchase from above mentioned vendors)

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

January 12, 2012- Office of Information Technology – District Office