

31325
ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
FEBRUARY 2, 2012

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PURCHASE OF TELEX EQUIPMENT
DIVERSIFIED SYSTEMS, LLC
WYCC-TV20

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of a purchase order to Diversified Systems, LLC to provide telex equipment, installation and integration services to WYCC-TV20 at a total cost not to exceed \$25,422.00.

VENDOR: Diversified Systems, LLC
363 Market Street
Kenilworth, NJ 07033

USER: WYCC-TV20

TERM:

Equipment purchase and installation will be completed no later than June 30, 2012.

SCOPE OF SERVICES:

The scope of services shall include purchase, installation/integration, and delivery of the Telex wireless intercom system to give WYCC the ability to communicate wirelessly during productions in the studio and in the field during productions.

BENEFIT TO CITY COLLEGES OF CHICAGO:

WYCC-TV has reviewed this request for services and has determined that it will benefit the City Colleges to create efficiency at WYCC to allow mobility with wireless communications.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Staff and a Sealed Bid * MWJ1117 was publicly advertised on November 28, 2011. Twelve (12) companies were contacted. Two (2) companies responded to the Bid on December 13, 2011; 1) Diversified Systems, LLC and 2) Advanced Management Services Midwest, Inc.

The bids were reviewed by staff from WYCC-TV20, Office of Administrative and Procurement Services and the Office of Contract Compliance. WYCC-TV-20 is recommending that the telex equipment and installation services be provided by Diversified Systems, LLC based on their submission of the lowest and most responsive bid.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above purchase and as the equipment solicited can only be purchased and installed by an authorized distributor with no opportunity to further subcontract, the Office of M/WBE Contract Compliance is recommending a waiver of compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$25,422.00

Charge to: WYCC

Sources of Funds: Capital Fund

Unrestricted Fund

FY12: 92015-8005031-00079-86235-580000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

February 2, 2012 – WYCC-TV20