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**ADOPTED – BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
AUGUST 2, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**WINDOW CLEANING SERVICES
JOINT PURCHASE AGREEMENT
CORPORATE CLEANING SERVICES
DISTRICT-WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders for the exterior and interior window cleaning services at each City Colleges of Chicago campus building including the District office, twice a year by Corporate Cleaning Services, for the period from August 2, 2012 through November 30, 2013, at a total cost not to exceed \$150,000.

VENDOR: Corporate Cleaning Services
21 East Elm Street
Chicago, Illinois 60610

USER: District Wide

TERM:

The term of this purchase will commence on August 2, 2012 and shall end on November 30, 2013.

SCOPE OF SERVICES:

Corporate Cleaning Services will provide routine exterior cleaning of windows for all campus buildings at least twice a year by an experienced contractor to improve and preserve the appearance of City Colleges of Chicago (CCC) properties.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services, upon review, has determined that it is more feasible and cost effective to utilize the above detailed contractors under joint purchasing, selected on a competitive basis by the City of Chicago, a sister agency to CCC. The request for window cleaning services by CCC Engineers, would be authorized from the above vendor and will reduce delay times for scheduling, non-standardized pricing as well as support the continued efficient operations of District facilities. Individual pricing for each school is attached.

VENDOR SELECTION CRITERIA:

The contract being utilized as a part of the joint purchasing agreement has been advertised and

awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to CCC through a bid issued, August 15, 2007 and awarded under specification # 56518 and contract #16290 and contract amendment #162904 dated December 1, 2007 and February 2, 2012, respectively for the purchase of window cleaning services. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced request and Corporate Cleaning Services' M/WBE participation is in accordance with the procurement procedures of the City of Chicago and it is recommended that a partial waiver is granted on the deficient MBE and WBE participation to be in compliance with the Board Approved Participation Plan.

MBE Vendor:

We're Cleaning, Inc. 644 S. Clark Street, Ste. 203 Chicago, IL 60605	Direct participation 10%	City Certification
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Discovery Promotions & Merchandizing 3108 S. Route 59, Ste. 124 Naperville, IL 60564	Indirect Participation 6.9%	City Certification
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WBE Vendor:

Lady Lift 11050 W. 72 nd St. Indian Head Park, IL 60525	Direct Participation 4.5%	City Certification
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GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$150,000

Charge to: District Office

Sources of Funds: Operations and Maintenance Fund

Unrestricted Fund

FY12: 05501-0005031-70000-00000-0000000000-530000: \$150,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

August 2, 2012 – Office of Administrative and Procurement Services - District -Wide