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ADOPTED – BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
APRIL 4, 2012

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COOK OF COOK AND STATE OF ILLINOIS

COMPUTER ADAPTIVE PLACEMENT EXAM SOFTWARE
PERPETUAL TECHNOLOGY GROUP
OFFICE OF ACADEMIC AFFAIRS

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Perpetual Technology Group to provide world language placement exam services through its Computer Adaptive Placement Exam software for all colleges for the period from April 4, 2012 through June 30, 2015, at a total cost not to exceed \$37,175 for the contract term.

VENDOR: Perpetual Technology Group
Computer Adaptive Placement Exam (WebCAPE) software
734 Woodmore Drive
Orem, UT 84058

USER: City Colleges of Chicago-Testing Office

TERM:

The original term will commence on April 4, 2012 and shall end on June 30, 2015.

SCOPE OF SERVICES:

The District intends to use the following forms of assessment services from Perpetual Technology Group, Computer Adaptive Placement Exam (WebCAPE) software: 1) world language placement testing (Spanish, French, and Chinese) for students pursuing an Associate of Arts Degree; and 2) world language placement testing (Spanish, French, Chinese) for students who wish to enroll in a world language course.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Currently, City Colleges of Chicago does not have a standardized placement test. World language placement has been handled differently from college to college. The lack of standardized placement testing leads to improper placement. As a result, retention and world language proficiency have been negatively impacted.

Perpetual Technology Group, world language testing software will assist the District in evaluating incoming students' world language levels, placing students in appropriate courses based upon their competency level which may include Spanish 101-104, French 101-104 and Chinese 101-104, which

will enable students to complete an Associate of Arts Degree, transfer to a four year institution, and to progress in their studies of world languages.

VENDOR SELECTION CRITERIA:

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the Perpetual Technology Group, Computer Adaptive Placement Exam (WebCAPE) software services and because Perpetual Technology Group, the sole provider for world languages materials and services has no opportunity to subcontract the services, a waiver from MBE/WBE direct participation is recommended in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$37,175

DESCRIPTION	RATE	TOTAL
Year 1		
One time license and set up	Seven (7) colleges @ \$500	\$3500
Yearly support	Seven (7) colleges @ \$200	<u>\$1400</u>
		\$4900
Discounted Price for one time license and set up fee & yearly support	Seven colleges with a discount	<u>-\$1900</u>
		\$3000
One-time fee to establish historical baseline (Customized Survey)	7 colleges @ \$125	\$875
Calibration/localization of exams	No charge	0
Cost of exams for a maximum of 800 students /college /year	(7) colleges @ \$1500	\$10,500
		\$14,375 (per year)
Year 2-3		
Annual support	(7) colleges @ \$200	\$1400

Cost of exams – Projected 800 students/college	(7) colleges @ \$1500	\$10,500
		\$11,900 (per year)

*All billing occurs based upon the actual usage after one year of testing at each college.

Charge to: Office of Academic Affairs

Sources of Funds: Education Fund

FY12: 00003-0000105-00029-01000-0000000-538100: \$14,375

FY13: 00003-0000105-00029-01000-0000000-538100: \$11,900

FY14: 00003-0000105-00029-01000-0000000-538100: \$11,900

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

April 4, 2012—Office of Academic Affairs