

**31645**  
**ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE**  
**DISTRICT NO. 508**  
**NOVEMBER 1, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**RENTAL OF PARKING SPACES**  
**INTERPARK**  
**DISTRICT WIDE**  
**OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves the issuance of purchase orders to Interpark for twenty-seven (27) administrative parking spaces for the period from November 1, 2012 through June 30, 2013, at a total cost not to exceed \$59,000. This parking spaces request has been reduced by ten (10) spaces (a savings of \$30,952) in comparison to the Fiscal Year 2012 request.

**VENDOR:** InterPark  
91144 Collection Center Drive  
Chicago, Illinois 60693

**USER:** District Office  
Harold Washington College

**TERM:**  
The term will commence on November 1, 2012 and end on June 30, 2013.

**SCOPE OF SERVICES:**

The Office of Administrative Services staff negotiated a rate of \$250.00 per month per vehicle for twenty five (25) parking spaces with Traders Self Park located at 326 South Wells Street. for use by the District Office. The Office of Administrative Services has also negotiated a rate of \$260 per month per vehicle for one (1) parking spaces at the Wabash/Randolph Self Park located at 20 East Randolph Street and \$289.00 per month for one (1) parking space for the 15 passenger van at Government Center Self Park located at 181 North Clark Street.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Administrative and Procurement Services has determined that it is in the best interest of the District to continue to provide parking spaces for administrative vehicles within close proximity to the District Offices at 226 West Jackson, and Harold Washington College, at 30 East Lake Street and where feasible. Furthermore, the duties of various staff at the Colleges and District Office are such that the rental of parking spaces to facilitate their responsibilities to the District is warranted. InterPark has held its price of \$250 firm from the previous fiscal year 2012 for District Office staff.

**VENDOR SELECTION CRITERIA:**

The Office of Administrative and Procurement Services conducted an informal survey of parking facilities within a two (2) block radius of the District Office. Based on the proximity of the parking facility and competitive pricing structure, Interpark was selected as the vendor to provide District parking facility services.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above request and has determined that because InterPark continues to utilize certified MBE and WBE vendors in the conduct of its business indirectly, it is in compliance with the Board Approved Participation Plan.

**MBE Vendor:**

Inter-City Supplies	Indirect participation	City certification
8830 S. Dobson	25%	
Chicago, IL 60649		

**WBE Vendor:**

Arrow Messenger	Indirect participation	WBDC certification
500 W. Madison	7%	
Chicago, IL 60603		

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY13:** \$59,000

**Charge to:** District Office Plant Management, Harold Washington Business Office

**Sources of Funds:** Operation and Maintenance Funds

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**November 1, 2012 – Office of Administrative and Procurement Services**