

31638

**ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
NOVEMBER 1, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
COUNTY OF COOK AND STATE OF ILLINOIS**

**INFORMATION TECHNOLOGY RESEARCH AND ADVISORY SUBSCRIPTION SERVICES
GARTNER, INC.
OFFICE OF INFORMATION TECHNOLOGY
DISTRICT-WIDE
(RENEWAL OPTION)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Gartner, Inc. to provide information technology research and advisory subscription services for the period from January 2, 2013 through December 31, 2013, at a total cost not to exceed \$137,500.

VENDOR: Gartner, Inc. ("Gartner")

USER: District-wide

ORIGINAL TERM:

Pursuant to Board Report 31255 adopted on December 15, 2011, the original term of the agreement commenced on December 15, 2011 and will end on December 14, 2012.

RENEWAL TERM:

The renewal term of the agreement will commence on January 1, 2013 and end on December 31, 2013.

SCOPE OF SERVICES:

Gartner, Inc. will provide the following services:

- Online access to relevant information technology research, trends and analysis
- Complimentary access to vendor led symposiums, conferences and webinars
- Executive Research and Advisory Services
- Information Technology Advisor Services
- Information Technology Reference Research Access

BENEFIT TO CITY COLLEGES OF CHICAGO:

This solution will afford the Office of Information Technology (OIT), including selected District personnel, with the necessary research tools to provide direction, planning, resources, execution and coordination in managing information systems needs across the District. Ready access to information technology research and related services will provide the OIT Managers, Directors of Information Technology and other key personnel with objectivity, expedited research and consultation response when emergency critical technical issues arise, extensive data to support risk reduction in technical decision making, and a comprehensive volume of globally recognized "best practices" gleaned from major public and private organizations.

DELIVERABLES:

Gartner will perform as follows:

ITEM	DESCRIPTION/AUDIENCE	SERVICE PRICE
Core Advisor (41licenses)	Access to written research is provided via gartner.com, including unlimited analyst inquiry privileges	Bundled Cost for Year-2 Option: Not to Exceed \$137,500.00
Gartner for IT Executives CIO (1license)	Executive-level research and guidance tailored to the needs of CIO members for strategic decision-making	
Core Reference	Access for entire CCC team to written research via gartner.com	

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #31225 adopted November 2, 2009, the Board previously approved the selection of the vendor listed. Specifications were prepared by District Procurement staff and publicly advertised on August 29, 2011 as Request for Proposal (RFP) SH1106 -Information Technology (IT) Research and Advisory Subscription Services. Said RFP was sent to 14 firms and a pre-proposal conference was conducted on September 7, 2011. Submittals were received on September 22, 2011 from one (1) vendor: Gartner Inc.

The firm was evaluated according to the following criteria:

1. Proposed plan of action for the execution of the requested scope of services;
2. Past Experience in providing similar services with educational institutions, government agencies or private firms;
3. Fees in relation to the Scope of Services; and
4. M/WBE Compliance Plan

Forrester Research Inc. was deemed nonresponsive for failure to comply with formatting requirements and failure to meet the submission deadline.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement renewal

option and, Gartner, Inc., providing direct technical services as required with no ability to provide additional subcontracting opportunities to certified M/WBE firms, is recommending a waiver of direct participation in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$137,500

Charge to: District Wide

Source of funds: Education Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

November 1, 2012 – Office of Information Technology

