

**31635**  
**ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE**  
**DISTRICT NO. 508**  
**NOVEMBER 1, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**CONTRACT EXTENSION ELEVATOR MODERNIZATION PROJECT**  
**SCHINDLER ELEVATOR CORPORATION**  
**OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**  
**DISTRICT OFFICE**  
**(RATIFICATION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to extend the agreement with Schindler Elevator for the Elevator Modernization Project at the District Office for the period from September 10, 2012 through June 1, 2013. No additional funds are requested.

**VENDOR:** Schindler Elevator Corporation.  
100 S. Wacker Drive, Suite 1575  
Chicago, Illinois 60606

**USER:** District Office

**ORIGINAL TERM:**

The original term was for a 2 year construction schedule following the signing of the contract on September 9, 2010. The commencement of the project was delayed due to materials being back ordered. Neither the owner nor the contractor wanted to start demolition on any elevators until all of the necessary materials were on site in order to keep the down time of elevator to a minimum.

**EXTENDED TERM:**

The extended term of the agreement commenced on September 10, 2012 and will end on June 1, 2013.

**SCOPE OF SERVICES:**

There are no changes to the current scope of services.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Administrative and Procurement Services have found that there is a need to continue with this project to modernize the current elevators at the District Office for the safety of employees and visitors.

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement staff, publicly advertised on July 12, 2010 and emailed to fifty-five (55) companies. A pre-bid meeting was held on July 19, 2010 and three (3) bids were received: 1) Schindler Elevator Corporation; 2) Anderson Elevator Co.; and 3) Long Elevator & Machine Co. Staff determined that it was in the best interest of City Colleges of Chicago to award the contract based on the lowest responsive and responsible bidder’s total bid price as submitted by Schindler Elevator Corporation and determined that its price was reasonable and acceptable.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance approved the MBE/WBE vendors listed in the original contract in 2010. These vendors remain in compliance with the Board Approved Participation Plan.

**MBE Vendor:**

Otis Construction Co., 111 W. Jackson Blvd. Chicago, IL 60604	Direct Participation  23%	CMSDC Certification
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**WBE Vendor:**

CT Mechanical, LLC 1070 N. Garfield Lombard, IL 60148	Direct Participation  11%	City Certification
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**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

No additional funds are requested.

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**November 1, 2012 – Office of Administrative Services – District Office**