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**RECEIVED AND PLACED ON FILE - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 7, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**WYCC MONTHLY SUMMARY
EXPENSE INCURRED**

THE CHANCELLOR

REPORTS

that the following Maintenance Agreement, Professional Services Agreement, and Service Agreement have been approved in accordance with District purchasing and contracting policies and pursuant to legal review:

CAMPUS/DEPT.	TYPE OF AGMT	CONSULTANT	EXPENSE	TERM
WYCC	Maintenance	Diversified Systems	\$2,933.00	9/28/12-9/27/13
WYCC	Professional Services	Delisa Lee & Associates	\$20,000.00	9/12/12-9/11/13
WYCC	Service	Triveni Digital, Inc.	\$3,000.00	11/19/12-4/8/13

December 7, 2012

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

A summary of the agreement is attached hereto.

SCOPE OF SERVICES

Diversified Systems

As the designer, purchaser and installer of the broadcasting equipment at WYCC, the Consultant will provide, through Telestream, support and maintenance to the transcoding (file conversion) software. The software converts files for on-air and web content.

SCOPE OF SERVICES

Delisa Lee & Associates

The Contractor will provide a range of services as makeup artist and hair stylist. In this capacity, the Contractor will apply various powders, lipsticks, creams and other cosmetics, as well as design and style the talents' hair in preparation for filming or still photography.

SCOPE OF SERVICES

Triveni Digital, Inc.

The Triveni ESSP (Enhanced System Support Plan) is needed to maintain the Triveni Digital product. This digital product provides viewers with the WYCC program guide via GuideBuilder software (used for DTV), an FCC on-air requirement. The ESSP entitles WYCC to an enhanced level of support including software feature upgrades as available, remote support and diagnostics, and technical support utilizing Triveni's digital media system expertise.