

**31690**  
**ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE**  
**DISTRICT NO. 508**  
**DECEMBER 7, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**WEB-BASED TRAINING CONTRACT**  
**FOR ONLINE COURSES/CAREER TRAINING PROGRAMS**  
**EDUCATION TO GO, INC.**  
**OFFICE OF ACADEMIC AFFAIRS**  
**DISTRICT-WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to approve the issuance of purchase orders to Education to Go, Inc. (Ed2go), a Division of Cengage Learning to distribute online educational courses and content for Web-based Training (WBT) and instruction delivered via the internet for all colleges for a two (2) year period from July 1, 2013 through June 30, 2015, at a total cost not to exceed \$300,000.

**VENDOR:** Education to Go, Inc. (Ed2go) a division of Cengage Learning  
P.O. Box 760  
Temecula, California 92593-0760

**USER:** Daley College  
Harold Washington College  
Kennedy King College  
Malcolm X College  
Olive Harvey College  
Truman College  
Wright College

**TERM:**

The term of this purchase shall commence on July 1, 2013 and shall end on June 30, 2015.

**SCOPE OF SERVICES:**

The City Colleges of Chicago Department of Continuing Education seeks to partner with Ed2go to offer over 300 practical and highly effective online courses and Career Training Programs on a wide variety of topics including but not limited to, Creating Web Pages, Accounting Fundamentals, Grant Writing, Real Estate Investing, PC Security, Bio-Fuel Production Operations, Project Management and Veterinary Assistant.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Academic Affairs has determined that it is more feasible to standardize web-based training for all seven colleges through Ed2go.

**DELIVERABLES:**

Education to Go, Inc. (Ed2go) shall provide over 300 online courses and Career Training Programs and administrative support services to the program web-site managers at the City Colleges of Chicago.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, this request for online continuing education courses is proprietary and available from a single source and is therefore exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above purchase request and Education to Go does not have certified MBE or WBE subcontracting opportunities without violation of system or service. The Office of M'WBE Compliance recommends that a waiver of direct participation in compliance with the Board Approved Participation Plan be granted.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY14 – FY16:** \$300,000

**Charge to:** College and Departments

**Sources of Funds:** Enterprise fund 0703; Each College's Enterprise Fund.

**Respectfully submitted,**

**Cheryl L. Hyman**  
**Chancellor**

**December 7, 2012 – Office of Academic Affairs**