

**ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
DECEMBER 7, 2012**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF TRANSIT CARDS FOR DISTRICT PROGRAMS AND GRANTS
CHICAGO TRANSIT AUTHORITY
OFFICE OF ACADEMIC AFFAIRS
DISTRICT-WIDE
(RATIFICATION)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to the Chicago Transit Authority (CTA) for the purchase of CTA regular fare transit cards for District programs and grants for the period from October 15, 2012 through December 31, 2013, at a total cost not to exceed \$300,000.

VENDOR: Chicago Transit Authority (CTA)
567 West Lake Street
Chicago, Illinois 60661

USER: The following grants and programs require the purchase of CTA regular fare transit cards for students:

Adult Ed Grant
Career & Technical Education Grant and Programs
Chicago Department of Children and Family Services (CYS)
Chicago Housing Authority (CHA)
Child Development Grants
Dual Credit and Dual Enrollment Grants and Programs
Employment and Training Programs and Grants
Gear Up Program and Grant
GED Program
Illinois Support, Training and Employment Program for Displaced Homemakers (ISTEP)
Upward Bound Program
WIA Funded Grants and Programs

TERM:

The term of the purchase began on October 15, 2012 and will end on December 31, 2013.

SCOPE OF SERVICES:

CTA regular fare transit cards are purchased and used within the District as incentives to support retention and recruitment efforts District-wide and are also used by and included in the budget of the aforementioned programs and grants.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The purchase of CTA regular fare transit cards provides support services to City Colleges of Chicago students for transit transportation during enrollment in various educational and training programs and will assist in ensuring student success in retention and completion.

VENDOR SELECTION CRITERIA:

The CTA is the City of Chicago's public transportation authority. Pursuant to State law, goods which are economically procurable from only one source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced purchase of transit cards and, since there are no certified MBE or WBE vendors who offer such transit cards, and since the CTA uses certified MBE and WBE vendors outside of this project, the Office of M/WBE Contract Compliance recommends a waiver due to being a sole source item from a sister governmental agency.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$300,000

Charge to: Academic Affairs – Various Departments

Sources of Funds: Education Fund and Restricted Funds

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

December 7, 2012- Office of Academic Affairs – District Wide