

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ON-SITE MAINTENANCE OF MICROCOMPUTERS, LAPTOPS, PRINTERS, AND RELATED EQUIPMENT
SENTINEL TECHNOLOGIES, INC.
OFFICE OF INFORMATION TECHNOLOGY
(RENEWAL OPTION)
DISTRICT OFFICE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Sentinel Technologies, Inc. to provide on-site maintenance of microcomputers, laptops, printers and related equipment for the period from January 1, 2013 through December 31, 2013, at a total cost not to exceed \$150,000 for the contract term.

VENDOR: Sentinel Technologies, Inc. ("Sentinel")

USER: District-wide

ORIGINAL TERM:

The original term of the agreement began on January 1, 2008 and ended on December 31, 2011.

1st RENEWAL TERM:

The first renewal term of the agreement began on January 1, 2012 and will end on December 31, 2012.

2nd RENEWAL TERM:

The second renewal term of the agreement will commence on January 1, 2013 and will end on December 31, 2013.

SCOPE OF SERVICES:

Pursuant to Board Report 28430 adopted by the Board on December 6, 2007, Sentinel will provide the following on-site maintenance services for the following items:

- (1) Microcomputers, LCD Monitors, Laptops (HP, IBM, Sony, Mac Books, etc.), Non-Laser Printers, Laser Printers, Scanners, Fax Machines, and Print Heads (Model dependent); and
- (2) User Maintenance Kits (Model dependent).

Service fees will remain unchanged from the current rate as follows:

ITEM	NORMAL SERVICE PRICE (8X5X5 Next Business Day) Per Service Call	EXTENDED SERVICE PRICE (7x24x365 4- hour response) Per Service Call
Microcomputers	\$160.00	\$228.00
LCD Monitors	\$195.00	\$278.00
Laptops (HP, IBM, Sony, Mac Books, etc.)	\$306.00	\$437.00
Non-Laser Printers	\$160.00	\$228.00
Laser Printers	\$225.00	\$321.00
Scanners	T&M (\$75/hr)	T&M (\$150/hr)
Fax Machines	T&M (\$75/hr)	T&M (\$150/hr)
Print Heads (Model dependent)	Range: \$120-\$300 Each	
User Maintenance Kits (Model dependent)	Range: \$200-\$400 Each	

BENEFIT TO CITY COLLEGES OF CHICAGO:

This solution will afford CCC with a stable production environment following the appropriately scheduled on-site maintenance of CCC's Microcomputers, Laptops, Printers, and related equipment.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report adopted on December 2007, staff prepared, publicly advertised and issued a detailed Request for Proposal (RFP) for these services to include implementation plans and service level agreements. Request for Proposals (RFPs) were sent to thirty (30) firms and a pre-conference was conducted on October 24, 2007 and six (6) firms responded to the RFP on October 31, 2007: 1) Diebold Information & Security Systems; 2) Advotek Inc.; 3) Novanis; 4) Sentinel Technologies Inc.; 5) Signature Technology Group Inc.; and 6) Smart Technology Services.

The submitted proposals were reviewed, evaluated and ranked by District and Harold Washington College in terms of the evaluation criteria contained in the RFP which included overall Responsiveness, qualifications, past experience, pricing and compliance with District M/WBE requirements. Based on the evaluation scoring, staff recommended acceptance of the highest ranked proposal from Sentinel Technologies.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement and Sentinel is in compliance with the Board Approved Participation Plan.

MBE Vendor:

Total Maintenance Concepts, Inc. 1117 Entry Drive Bensonville, IL 60106	Direct Participation 25%	City of Chicago Certification
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WBE Vendor:

Corporate Travel Consultants
450 East 22nd Street
Lombard, IL 60148-6113

Indirect Participation
7%

City of Chicago Certification

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$150,000

Charge to: Infrastructure

Source of Funds: Education Fund

Respectfully submitted,

Cheryl L. Hyman
Chancellor

December 7, 2012- Office of Information Technology