

31676
ADOPTED - BOARD OF TRUSTEES COMMUNITY COLLEGE
DISTRICT NO. 508
DECEMBER 7, 2012

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.508
COUNTY OF COOK AND STATE OF ILLINOIS

STAFFING SERVICES
CHILD CARE DEVELOPMENT CENTERS
CHILDCARE CAREERS
OFFICE OF ACADEMIC AFFAIRS

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Childcare Careers to provide staffing services for the Child Development Centers for the period from December 7, 2012 through June 30, 2013, at a total cost not to exceed \$20,000.

VENDOR: Childcare Careers
2600 South Michigan Avenue
Suite 102
Chicago, Illinois 60616

USER: District-Wide

TERM:

The term of the agreement shall commence on December 7, 2012 and end on June 30, 2013.

SCOPE OF SERVICES:

Childcare Careers will be contracted to provide the Child Development Centers with a system of qualified substitutes to cover staff during sick days, vacation, FMLA, or any other unforeseeable emergency. Childcare Careers will provide classroom teachers, assistant teachers, and support staff to continue to serve our students at each of the campuses. The additional \$20,000 in work necessary for the Child Development Centers will exceed the \$25,000 limit per vendor per fiscal year and requires Board Approval.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Childcare Careers will help the Childcare Development Centers to cover staff during sick days, vacation, and FMLA to stay in compliance with the Department of Family and Support Services (DFSS) regulations.

VENDOR SELECTION CRITERIA:

Pursuant to State law, contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part are exempt from the District's competitive bidding procedures. We received three quotes from three different companies that were used to compare prices: 1) Delta-T Group; 2) Childcare Careers and 3) Behavioral Staffing. Childcare Careers provided the most reasonable pricing for this service.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above proposal and as there is no opportunity to subcontract with certified MBE and/or WBE firms for this direct service to our students, it is recommended that a waiver from compliance with the Board Approved Participation Plan be granted.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY12 – FY13: \$20,000

Charge to: Various Colleges

Source of Funds: Education and Restricted Funds

Respectfully submitted,

Cheryl L. Hyman
Chancellor

December 7, 2012 – Office of Academic Affairs