

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PREPARATION AND DELIVERY OF MEALS
CHILD DEVELOPMENT LABORATORY CENTERS
COMPASS GROUP USA, INC.**

**OFFICE OF ACADEMIC AFFAIRS AND OFFICE OF BUSINESS ENTERPRISE
(RATIFICATION)**

THE CHANCELLOR RECOMMENDS:

that the Board Trustees authorizes the Chair to execute an agreement with Compass Group USA, Inc. for the preparation and delivery of meals for the Child Development Laboratory Centers for the period from November 1, 2012 through October 3, 2013, at a total cost not to exceed \$265,146.

VENDOR: Compass Group USA, Inc.
2400 Yorkmont Road
Charlotte, North Carolina 28217

USERS: Daley College
Arturo Velasquez Institute
Olive-Harvey College
Truman College
Malcolm X College

TERM:

The term of the agreement commenced on November 1, 2012 and will end on October 3, 2013 with an option to renew for an additional four (4) one (1) year periods.

SCOPE OF SERVICES:

Compass Group USA, Inc. shall prepare and deliver hot and cold family style meals daily for breakfast, lunch and supplement/snacks to the Child Development Laboratory Centers and comply with the Illinois State Board of Education – Child and Adult Food Program (CACFP) requirements. City Colleges of Chicago's Child Development Laboratory Centers at Truman College, Malcolm X College, Olive Harvey College, Daley College and the Child Care Center at Arturo Velasquez Institute are in need to contract for the following services:

Colleges	Daley College	Malcolm X College	Olive Harvey College	Truman College	Arturo Velasquez Institute	Totals
Maximum # of Children	60	55	60	60	55	290
Maximum # of Service Days	229-248	229-248	229-248	229-248	229-248	
Breakfast	Yes	Yes	Yes	Yes	Yes	
Lunch	Yes	Yes	Yes	Yes	Yes	
Supplement/Snack	No	Yes	Yes	Yes	Yes	

BENEFIT TO CITY COLLEGES OF CHICAGO:

During the period in which City Colleges of Chicago was bidding for this service, Compass Group USA, Inc. continued to provide preparation and delivery of meals for the Child Development Laboratory Centers from October 1, 2012 through December 5, 2012, performed to the satisfaction of City Colleges of Chicago and adhered to the City's health and safety standards. Also, Compass Group USA, Inc. continues to provide the following items as part of the contract cost: 1) on location preparation of food; 2) staff that have a Food Service Certification; 3) utilization of the Compass kitchen that meets state requirements; 4) family style serving; and 5) staff who maintain and sanitize the kitchen.

DELIVERABLES:

Compass Group USA, Inc. shall prepare and deliver hot and cold family style meals daily for breakfast, lunch and supplement/snacks to the Child Development Laboratory Centers; the meals will meet the Head Start Performance Standards, Child and Adult Care Food Standards, and State of Illinois and City of Chicago Licensing requirements for children ages 3-5 years old.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Staff and Sealed Bid #MWJ1209 was publicly advertised on September 7, 2012. Twelve (12) companies were contacted. Two (2) companies responded to the Bid on September 21, 2012; 1) Compass Group USA, Inc. and 2) Dee's Catering Service.

The bids were reviewed by staff from the State Board of Education (ISBE), the Offices of Academic Affairs, Business Enterprise and Administrative and Procurement Services. Dee's Catering Service was deemed non-responsive because it did not meet the MBE/WBE Compliance requirements. The evaluation committee recommends that the preparation and delivery of meals for the Child Development Laboratory Centers listed above be awarded to Compass Group USA, Inc.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above Agreement and Compass Group USA, Inc. is in compliance with the Board Approved Plan.

MBE Vendor:

Thompson Hospitality Services, LLC
505 Huntmar Park Drive, Ste. 350
Herdon, VA 20170

Direct Participation
25%

MSDC Certification

WBE VENDOR:

Balton Corporation
8008-8020 S. South Chicago Ave.
Chicago, IL 60617

Direct Participation
7%

City Certification

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

FY13 – FY14: \$265,146

Charge to: Various Colleges

Source of Funds: Restricted Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

December 7, 2012 – Offices of Academic Affairs and Business Enterprise