

30857
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JANUARY 12, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

COMPUTER MAINTENANCE MANAGEMENT SYSTEM
SOFTWARE PURCHASE
DISTRICT WIDE

THE CHANCELLOR

REPORTS

that the District's Department of Administrative Services oversees the operation, maintenance and scheduling of over 4.2 million square feet of space spread throughout the seven campuses, satellite learning centers and the District office building; and

that there is a need to consolidate the reporting of the operations in a centralized database that can be used for maintenance requests, tracking preventive maintenance, controlling inventory, and scheduling as well as measuring system performance to determine funding support and maximize the return on investment; and

that the Office of Administrative Services, working with the Office of Information Technology (OIT), has evaluated commercially available software programs that address those needs as well as consulting with other similarly situated Illinois Community Colleges for best practices and recommendations; and

that numerous Illinois Community Colleges are currently using a modular program called Maintenance Direct from SchoolDude with great success and have highly recommended the program. The Office of Administrative Services has reviewed the program with OIT and find that it serves our needs, is easy to use, is expandable to address other facility and IT needs in the future, and is priced within industry standards; and

that software purchases are exempt from the District's competitive bidding procedures; and

that the Office of M/WBE Contract Compliance has reviewed the above referenced purchase of software licenses and recommends that a waiver be granted from direct participation as required by the Board Approved Participation Plan; and

that it shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

THE CHANCELLOR

RECOMMENDS that the Board authorizes the purchase of the Maintenance Direct software license, on-site initial training, and support for the remainder of fiscal year 2011 for a lump sum payment of \$41,401.12 and future licensing and support for an additional 5 year period at an annual fee of \$40,195.00.

FINANCIAL \$242,376.12
\$41,401.12 - O & M Fund – 05501-0005031-7000-86692-530000
\$200,975.00 FY 2012 – FY 2016 Operating Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

January 12, 2011 – Administrative Services – District Office