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**ADOPTED - BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JANUARY 12, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY COLLEGES OF CHICAGO (WRIGHT COLLEGE)
AND
THE COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATION
OF COOK COUNTY**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to approve a 3-year Memorandum of Understanding for Wright College with The Community and Economic Development Association of Cook County (CEDA) to provide services associated with the United States Department of Education Weatherization Grant (PD Number 100701) for a total cost not to exceed \$304,493.00.

VENDOR: The Community and Economic Development Association of Cook County
208 S. LaSalle Street, Suite 1900
Chicago, IL 60604

USER: Wilbur Wright College

TERM:

The term of this agreement shall commence in January 2011 and shall end on September 30, 2013.

SCOPE OF SERVICES/DELIVERABLES:

Under the terms of the agreement, CEDA will be responsible for the following:

- Utilization of its network of employee candidates, contractors and applicants to solicit students for the various training opportunities offered through the program;
- Development of training parameters and providing instruction where needed, including the development of internship sites that will provide field experience opportunities for students;
- Providing advice on overall instructional delivery to ensure national, state and local standards are met; and
- Assistance with any other areas of information and data submission, project administration, workforce training and personnel tracking that may be required by the U.S. Department of Education as requested.

Wright College will provide the lab and computer facility locations and support for students in the programs as well as oversee grant administration and reporting duties.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Development and Grants has reviewed this request for a Memorandum of Understanding and has determined that the conditions of the grant require a partnership with a local economic development agency for eligibility (CEDA). Through this partnership, workers both incumbent and entry level, will be trained on federal standards for household weatherization projects. The execution of this agreement will allow home owners to use certified weatherization contractors and workers and qualify for the related tax credits.

VENDOR SELECTION CRITERIA:

CEDA was a required partner under the terms of the grant application.

M/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above detailed partnership agreement with CEDA and, as will require quarterly reports detailing the participation directly or indirectly of certified firms on this project, as well as work with certifying agencies to assist graduates of this program with the application for M/WBE business certification, in compliance with our Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – The Board’s Ethics Policy adopted January 7, 1993 as amended from time to time, shall be incorporated into and made a part of this agreement.

FINANCIAL:

The Community and Economic Development Association shall be paid as set forth in the Memorandum of Understanding on a quarterly basis; total cost not to exceed \$304,493.

Weatherization Grant Fund: 105581170

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

January 12, 2011- Wright College