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ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
SEPTEMBER 1, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

STUDENT COSMETOLOGY SUPPLIES
(AMEND BOARD REPORT 30446)
TRUMAN COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes an amendment to Board Report 30446 adopted on July 14, 2010, for the issuance of additional purchase orders on an as needed basis for cosmetology supplies for students enrolled in the Truman College Cosmetology Program for an additional amount not to exceed \$37,547.85. The increase in the amount requested is due to an increase in student enrollment for 2012.

VENDORS: The Burmax Company
 28 Barretts Avenue
 Holtsville, NY 11742

 Marianna Industries, Inc.
 11222 I Street
 Omaha, NE 68137

 Morris Flamingo-Stephan, Inc.
 204 Eastgate Drive
 Danville, IL 61834

USER: Truman College
 Cosmetology Department

TERM:

The term of this agreement commenced on July 14, 2010 and shall end on July 15, 2013 with an option to extend for an additional two (2) year period.

SCOPE OF SERVICES:

Burmax Company, Marianna Industries and Morris-Flamingo Stephan, Inc. are required to provide cosmetology supplies for the students enrolled in the Cosmetology Program in Class 101 – 106 and Class 201 - 202 at Truman College. Necessary supplies include: Tote Bag; Trigger Sprayer & Bottle; Extra-Deep Manicure Bowl; Manicure Brush; Toenail Clipper; Styling Brush, Hair Cutting Comb; Styling Comb; Double Decker Tint Bowl Adjustable Mannequin Holder; Dual Purpose Clips, Single Prong Clips, Magnetic Roller Kit; Manicure Kit; Shampoo Comb; Rattail Comb Round Compact Make-Up Kit; Butterfly Clips; Nail Polish Kit; and Hair Net.

The students pay a fee for the use of supplies. Below is the list of courses and fees charged:

1. 101 \$495.00
2. 102 \$341.90
3. 103 \$126.90
4. 104 \$120.00
5. 105 \$73.00
6. 106 \$100.50
7. 201 \$215.00
8. 202 \$131.80

Four additional Cosmetology 101 classes have been added for the Fall 2011 –Summer 2012 semesters which consists of an additional 350 students.

BENEFIT TO CITY COLLEGES OF CHICAGO:

These supplies are necessary for the students enrolled in the Cosmetology Program to receive thorough training in the art, skill and applied science used in treatment of hair, nails and skin.

VENDOR SELECTION CRITERIA:

A public bid, #MWJ1007, was prepared and publicly advertised on March 24, 2010 and emailed to ten (10) companies. Four (4) bid responses and samples were received. The 3 Vendors were selected based upon the most responsive and responsible bidders' unit price per item that met the required specifications, product quality and durability.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above submittals and each company, directly supplying a specific product and shipping directly to the college, with no further opportunity to subcontract to certified M/WBE firms, is recommending a continuance of the approved waiver of participation on the identified products in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$37,547.85

COSMETOLOGY 101 and 103 SUPPLIES		
Vendor	Estimated Additional Amount	Item Description
The Burmax Co., Inc. Holtsville, NY	\$15,613.50	Tote Bag; Trigger Sprayer & Bottle; Extra-Deep Manicure Bowl; Manicure Brush; Toenail Clipper; Styling Brush, Hair Cutting Comb; Styling Comb; Double Decker Tint Bowl; Clairol Pro Applicator Bottle; Mini Nano Titanium ½" Straightening Iron; Kizure Thermal Curling Iron 3/16"; Kizure Thermal Curling Iron 7/17"; Soft'N Style 5/8" Long Pink Rubber Rods; Concave 2" Short Orchid Perm Rods
Marianna Industries, Inc. Omaha, NE	\$17,496.50	Adjustable Mannequin Holder; Dual Purpose Clips, Single Prong Clips, Magnetic Roller Kit; Manicure Kit; Shampoo Comb; Rattail Comb; Scalpmaster Operator Apron; Applicator Brush; Concave 3" Long Orchid Perm Rods, Concave 3" Long Pink Perm Rods; Concave 2" Short Gray Perm Rods; Concave 2" Short Pink Perm Rods; Concave 2" Short White Perm Rods
Morris Flamingo-Stephan, Inc. Danville, IL	\$4,438.00	Round Compact Make-Up Kit; Butterfly Clips; Nail Polish Kit; Hair Net; Concave Tangerine Perm Rods-Jumbo; Concave 3" Long Gray Perm Rods; Concave 3" Long White Perm Rods

Charge To: Cosmetology Program Truman College

Source of Funds: Education Fund

Unrestricted Fund

FY12: 00003-4030250-10001-0000000-541200: \$37,547.85

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 1, 2011 – Truman College-Cosmetology Department (Academic Affairs)