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ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
SEPTEMBER 1, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

EXTENSION OF SUBCONTRACTOR PROFESSIONAL SERVICES AGREEMENT
CIMA TECHNOLOGY CENTER GRANT
DIGITAL WORKFORCE EDUCATION SOCIETY (DWES)

THE CHANCELLOR RECOMMENDS:

that the Board authorizes the Chairman to execute an extension of the professional services agreement with Digital Workforce Education Society (DWES) to provide training for students in computer refurbishment under the CIMA Technology Center Grant provided by the Illinois Community College Board for the period from September 1, 2011 through December 31, 2011, at a total cost not to exceed \$30,000.

VENDOR: Digital Workforce Education Society
2406 S. Western Avenue
Room 1301
Chicago, IL 60608

USER: Humboldt Park Vocational Education Center

TERM:

The extended term of this agreement shall begin on September 1, 2011 and end on December 31, 2011.

SCOPE OF SERVICES:

DWES is an international non-profit organization that provides technology infrastructure, training and curriculum development designed for distance education and the training of a global digital workforce. DWES will provide the following services as part of the extended agreement:

1. Assist in the delivery of the computer refurbishing program component for the CIMA Technology Center to provide students in the A+ certification program with internships including directing students in the refurbishing of computers and supervising off-site computer installations;
2. Supply the personal computer equipment that will be refurbished by the students;
3. Furnish worktables/benches and shelving and all necessary tools and spare parts for computer refurbishing performed by the students; and
4. Provide 100 refurbished personal computers complete with monitors, keyboards, and mice to donate to students that participate in the program and/or local community organizations in the Humboldt Park and Logan Square area

BENEFIT TO CITY COLLEGES OF CHICAGO:

Through the computer refurbishing program, students are given the opportunity to concurrently engage in an 80 hour supervised internship working with real problems on real personal computers. Students will obtain hands-on experience troubleshooting and repairing computers as well as performing new installations. This experience prepares students for future employment opportunities, supplements the practice component of the A+ program and better prepares them for success in passing the A+ examination for certification.

VENDOR SELECTION CRITERIA:

Pursuant to State law, this request for professional training services is exempt from the District's competitive bidding procedures. DWES was named in the original grant application as the provider of this training. DWES' senior management team has over 50 years of combined international business and technology experience and manages industrial scale computer and electronics programs in Illinois and Wisconsin in partnership with state government agencies, higher education institutions and non-profit community organizations. DWES has specific experience across these partnerships with training low income and minority populations who are seeking training for technology based jobs.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement, and since DWES provides all of the equipment and material required for this training, and as there are no opportunities for certified MBE or WBE direct or indirect participation, it is recommended that a waiver from compliance with the Board Approved Participation Plan be granted.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$30,000

Charge to: Office of Development

Sources of Funds: Develop Career Pathways Grant

Restricted Fund

FY12: 21000-Department-Program-Class-105311120-Account: \$30,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

September 1, 2011 – Office of Development and Harold Washington College