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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
OCTOBER 6, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF TRANSIT CARDS FOR DISTRICT PROGRAMS AND GRANTS
CHICAGO TRANSIT AUTHORITY
OFFICE OF ACADEMIC AFFAIRS
DISTRICT-WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to the Chicago Transit Authority (CTA) for the purchase of CTA regular fare transit cards for District programs and grants for the period from October 6, 2011 through June 30, 2012 for a total amount not to exceed \$160,000.

VENDOR: Chicago Transit Authority (CTA)
567 West Lake Street
Chicago, IL 60661

USER: The following grants and programs require the purchase of CTA regular fare transit cards for students:

Chicago Department of Children and Family Services (CYS)
Gear Up Program and Grant
GED Program
Child Development Grants
Career Technology Grant
Partnership for CC Success
Illinois Support, Training and Employment Program for Displaced Homemakers (ISTEP)
Upward Bound Program
Chicago Housing Authority
Hospitality Bridge Program

TERM:

The term will begin on October 6, 2011 and will end on June 30, 2012.

SCOPE OF SERVICES:

CTA regular fare transit cards are purchased and used within the District as incentives to support retention and recruitment efforts District-wide and are also used by and included in the budget of the aforementioned programs and grants.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The purchase of CTA regular fare transit cards provides support services to City Colleges of Chicago students for transit transportation during enrollment in various educational and training programs and will assist in ensuring student success in retention and completion.

VENDOR SELECTION CRITERIA:

Pursuant to State law, goods which are economically procurable from only one source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced purchase of transit cards and, since there are no certified MBE or WBE vendors who offer such transit cards, and since the CTA uses certified MBE and WBE vendors outside of this project, the Office of M/WBE Contract Compliance recommends consideration of indirect participation in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$160,000

Charge to: Academic Affairs – Various Departments

Sources of Funds: Education Fund and Restricted Funds

Restricted and Unrestricted Funds

FY12: Fund 00003 or 21000 -Various Colleges - 00039-00000-Variou Grants – 539200: \$160,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

October 6, 2011- Office of Academic Affairs – District Wide