

**31186**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**OCTOBER 6, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**EDUCATIONAL BOOKS, PERIODICALS, REFERENCE BOOKS AND INSTRUCTIONAL**  
**MATERIALS**  
**OFFICE OF ACADEMIC AFFAIRS**  
**DISTRICT WIDE**  
**(AMEND BOARD REPORT #31028)**  
**(RATIFICATION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes an amendment to Board Report 31028 for the issuance of additional purchase orders as needed and ratification of payment in the amount of \$135,597.00, in accordance with RFP #IW0602 dated January 1, 2006 for the purchase of educational books, periodicals, reference books and instructional materials for libraries and for students in various programs at all colleges District wide beginning June 16, 2011 through June 13, 2012, for a total amount not to exceed \$135,597.00.

<b>VENDOR:</b>	<b>Estimated Annual Usage</b>	<b>Requested Additional Amount</b>
	<b>FY2012</b>	
Baker & Taylor 50 Kirby Ave Sumerville, NJ 08876	\$195,000	\$37,597
Steck-Vaughn 181 Ballardvale Street Wilimington, MA 01887	\$100,000	\$63,000
Cengage Learning Attn Ordering Processing Florence, KY 41022-6904	\$145,000	\$35,000
Ebsco Subscription (H.W. Wilson till 12/2011) 1140 Silver Lake Rd Cary, IL 60013	\$ 30,000	

**USER:** District-Wide

**TERM:**

The term of this agreement shall commence on June 16, 2011 through June 13, 2012.

**SCOPE OF SERVICES:**

The above vendors will provide educational books, periodicals and other instructional materials. Baker & Taylor, the primary vendor, will provide textbooks to support college curriculum courses, including trade edition books, university press editions books and publisher's edition books. Steck-Vaughn, Cengage Learning, and Ebsco Subscription, the preferred vendors, will provide periodicals, educational related audiovisual products, online database software and other institutional media products.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Academic Affairs has determined that it is more cost effective to utilize the above listed vendors to support the need to continue the purchasing of periodicals, books, reference books and instructional materials for the libraries and for students in various programs at all colleges District wide.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, goods which are economically procurable from only one source are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above referenced listing of sole source vendors and, as there is no opportunity to further directly subcontract the services provided by these vendors, it is recommending a waiver of direct participation in compliance with the Board Approved Participation Plan.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Total:** \$135,597

**Charge to:** District Office

**Source of Funds:** Education Fund

**Unrestricted Fund:**

**FY12:** Academic Affairs – 00003-0000126-20000-01000-0000000-540000: \$135,597

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**October 6, 2011 – Office of Academic Affairs- District-wide**