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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
OCTOBER 6, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**TELEVISION AND RADIO BROADCAST ENTERPRISE
RESOURCE MANAGEMENT SYSTEM
SCHEDUALL
WYCC – TV20**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to approve an agreement with ScheduALL to provide a television and radio broadcast enterprise resource management system for the period from November 1, 2011 through October 31, 2012 at a total cost not to exceed \$29,688.20.

VENDOR: ScheduALL
200 South Park Road
Suite 250
Hollywood, FL 33021

USER: WYCC-TV20

TERM:

The term of this agreement will begin on November 1, 2011 and will end on October 31, 2012.

SCOPE OF SERVICES:

The scope of services shall include a system that will have the ability to allow PC, MAC, web, and mobile-based user connectivity. On-site training is also included in pricing. The software will contain modules that pertain to scheduling, rentals of equipment, production workflow management, media management, quotes for jobs, invoicing clients, various reports that can be customizable, video tape library system, and notification alerts via e-mail and text messaging.

BENEFIT TO CITY COLLEGES OF CHICAGO:

WYCC-TV has reviewed this request for services and has determined that it would be in the best interest of the District to work with the manufacturer authorized service provider, ScheduALL, to install a Broadcast Scheduling Software System. The system will provide capabilities of real-time scheduling for broadcasting entities with automated pricing and cost tracking for any size department, organization, or number of departments within an organization. We will be capable of tracking all projects/work, television personnel, broadcast equipment, and facilities.

DELIVERABLES:

	Total List Price
ScheduALL Edge Package B1 5 Simultaneous users (capped @ 10) Unlimited Rooms and Resources in SE Pkg Project5 Manager in SE Pkg Uses SQL Express, Std or Ent in SE Pkg Scheduling in SE Pkg Production Reports in SE Pkg Adaptive Framework Web Reports – Unlimited Templates w/1 .net user	\$9,995.00
Library with Labeling feature	\$4,995.00
Professional Services – Full Day (10)	\$12,000.00
Silver Service Level Agreement	\$2,698.20
Total Quote Price (Options not included)	\$29,688.20

VENDOR SELECTION CRITERIA:

Pursuant to State law, purchases and contracts for the use, purchase, delivery, movement or installation software and services are exempt from the District’s competitive bidding requirements.

M/WBE CONTRACT COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above request and, as this is a proprietary software purchase with no opportunity for subcontracting to certified MBE or WBE firms, is recommending for this agreement, a waiver of compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$29,688.20

Charge to: WYCC

Sources of Funds: Capital Fund

Restricted Fund

FY12: 92015-8005031-70000-86236-0000000-580000: \$29,688.20

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

October 6, 2011 – WYCC-TV20