

**31178**

**ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
OCTOBER 6, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**RETROFIT SOFTWARE SUPPORT AND REGULATORY RELEASE UPDATES FOR PEOPLESOFT  
CEDARCRESTONE, INC.  
OFFICE OF INFORMATION TECHNOLOGY  
DISTRICT OFFICE  
(RENEWAL OPTION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chairman to execute the option to renew the agreement with CedarCrestone, Inc. adopted on November 6, 2008 in Board Report 29068 to provide PeopleSoft application support services. The Office of Information Technology has reviewed the option to renew and assessed the quality of services provided by CedarCrestone, Inc. during the original term of the agreement and recommends that the District exercise its option to renew the agreement for the period from November 6, 2011 through November 5, 2012 at a total cost not to exceed \$108,000.

**VENDOR:** CedarCrestone, Inc. (“CedarCrestone”)  
1255 Alderman Drive  
Alpharetta, Georgia 30005

**USER:** District-wide

**ORIGINAL TERM:**

The original term of the agreement began on November 6, 2008 and will end on November 5, 2011.

**RENEWAL TERM:**

The renewal term of this agreement will begin on November 6, 2011 and end on November 5, 2012.

**SCOPE OF SERVICES:**

CedarCrestone will provide the following PeopleSoft application support services:

- (1) Retrofit Tax and Regulatory Support for the Campus Solutions HRSA US 8.0 SP1, and
- (2) Help Desk Support for the contracted services.

Monthly recurring fees will remain unchanged from the current rate as follows:

<b>REMOTE SUPPORT SERVICE</b>	<b>CONTRACT TERM</b>	<b>MONTHLY FEE</b>
Tax and Regulatory Support for Campus Solutions HRSA US 8.0 SP1	Twelve (12) months	\$9,000.00

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

This solution will afford CCC with a stable production environment following the retrofit of software and regulatory release updates for PeopleSoft Campus Solutions Version 8.0 and alignment of CCC’s PeopleSoft system with future regulatory releases. By retrofitting the District’s PeopleSoft application, the District will be compliant with Financial Aid Tax and Regulatory polices as mandated by the Department of Education to provide students with accurate up-to-date information.

**VENDOR SELECTION CRITERIA:**

The above referenced option is associated with an existing contract that resulted from a Request for Proposal process that was conducted in August 2008. A Request for Proposal (RFP) was prepared, publicly advertised, and ten (10) firms were notified. A pre-proposal conference was held on August 13, 2008, and the following two (2) firms submitted proposals on August 26, 2008: CedarCrestone, Inc., Alpharetta, GA; and Blackwell Consulting Services, Chicago, IL. The submitted proposals were reviewed and ranked in accordance with the evaluation criteria contained in the RFP by the evaluation team, which consisted of District Office of Information Technology, Truman College Information Technology, Harold Washington Financial Aid Office staff and the Director of M/WBE Contract Compliance.

Based on the highest ranking score, the evaluation committee recommended acceptance of the proposal from CedarCrestone due to its demonstrated advanced level of expertise, knowledge, and previous experience in retrofit support for other educational institutions and it was also determined to be best qualified at the lowest rate.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above referenced renewal option and, while self-performing the majority of the activities associated with this agreement, software updates and releases, utilizing certified firms indirectly on other projects, is recommending a waiver of direct M/WBE participation for this extension in compliance with the Board Approved Participation Plan.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the

Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Total:** \$108,000

**Charge to:** OIT PeopleSoft Applications

**Sources of funds:** Education Fund

**Unrestricted Fund**

**FY12:** 00003-0023006-00088-01000-530000: \$72,000.00

**FY13:** 00003-0023006-00088-01000-530000: \$36,000.00

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**October 6, 2011- Office of Information Technology – District Office**