

**31177**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**OCTOBER 6, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**VERTICAL TRANSPORTATION CONSULTING SERVICES**  
**RODRIGUEZ AND ASSOCIATES, INC.**  
**(AMEND BOARD REPORT #28482)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes an amendment to Board Report 28482 approved on January 16, 2008, for the issuance of a purchase order in the amount of \$15,000 to Rodriguez & Associates, Inc. (RAI), the Minority Business Enterprise that completed the balance of the contracted work. The amendment in the amount of \$15,000 represents the balance of the contractual amount remaining from the original Board Report 28482 and awarded to Hobbs & Law to modernize the District Office Elevators and no additional funds are being requested.

**VENDOR:** Rodriguez and Associates Inc. (RAI)  
150 North Michigan Avenue, Suite 1120  
Chicago, Illinois 60601

**USER:** Office of Administrative Services

**TERM:**

The term of the agreement was originally from March 10, 2008 through March 10, 2010 and authorization is sought only to issue payment as a dispute resolution to the RAI, the Minority Business Enterprise that completed the balance of the contracted work.

**SCOPE OF SERVICES:**

Per Board Report 28482 adopted on January 16, 2008, the Board of Trustees approved Hobbs & Law Elevator Consultants to evaluate the elevators in the District Office Building, recommend an efficient and appropriate operating system, prepare the specifications for public bidding, assist with the evaluation of responses and commission the final installation of the elevators. RAI was the approved MBE subcontractor on the project for 25% of \$73,125 and actually performed a greater part of the project scope that exceeded the contractual 25%. During the project, RAI was paid \$10,370. Due to non-responsiveness and poor performance of the prime contractor, the Office of Administrative Services has recommended the District initiate debarment proceedings for Hobbs and Law and pay the remaining contract balance directly to RAI for acceptable work product and services in support of the District's Elevator Modernization Project.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Office of Administrative Services has reviewed RAI’s request for fees, and in consulting with a construction estimating consultant, J.E. Manzi & Associates, has determined that the fee requested by RAI is reasonable, acceptable and within design industry standards, and that it would be in the best interest of the District to compensate RAI for the specifications, plans and drawings that were used in the solicitation for the elevator installer.

**VENDOR SELECTION CRITERIA:**

RAI was identified as the MBE subcontractor for Hobbs & Law Elevator Consultants through City Colleges’ competitive solicitation process. Of the two responses, Hobbs & Law was found to be the most responsive to the Request for Proposal.

**MBE/WBE COMPLIANCE:**

The original proposal by Hobbs and Law Elevator Consultants was in compliance with the Board Approved Participation Plan with Rodriguez and Associates as the approved MBE vendor and a waiver granted for the WBE vendor requirement.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Total:** \$15,000.00

**Charge to:** Plant Management

**Sources of funds:** Capital Fund

**Restricted Fund**

**FY12:** 92017-0005031-70000-83847-580000:\$15,000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**October 6, 2011 – Office of Administrative Services – District Office**