

31175

**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
OCTOBER 6, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT No. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ARMORED CAR SERVICES
DUNBAR ARMORED, INC.
OFFICE OF FINANCE
(RENEWAL OPTION)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to exercise the option to renew the agreement with Dunbar Armored, Inc. to transport deposits for all seven City Colleges, Arturo Velasquez Institute, WYCC, The Parrot Cage Restaurant, Sikia Restaurant and Buckingham Fountain Café to JP Morgan Chase. The Office of Finance has reviewed the option to renew and assessed the quality of services provided by Dunbar Armored, Inc. during the original term of the agreement and recommends that the District exercise its option to renew for the period from December 1, 2011 through June 30, 2012 at a total cost not to exceed \$25,000.

VENDOR: Dunbar Armored, Inc.
4500 W. Chicago Avenue
Chicago, IL 60651

USER: Daley College; AVI Westside Technical Institute
Harold Washington College
Kennedy King College; WYCC; Buckingham Fountain Café; Sikia Restaurant
The Parrot Cage
Malcolm X College
Olive Harvey College
Truman College
Wright College

ORIGINAL TERM:

The original term of the agreement adopted by the Board on November 2, 2009 in Board Report 29817 was for a period commencing on December 1, 2009 and ending on December 1, 2011 with the option to renew for two (2) additional one (1) year periods.

RENEWAL TERM:

The renewal term of the agreement will begin on December 1, 2011 and end on June 30, 2012.

SCOPE OF SERVICES:

Dunbar Armored, Inc. will provided armored car transport services for all colleges, satellite and restaurant locations on an as needed basis. Coin and currency services will be provided for the restaurants.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Armored car services provide safe and secure pick-up and transportation of cash and coin deposits to/from City Colleges and JP Morgan Chase.

VENDOR SELECTION CRITERIA:

A Request for Proposal (RFP) for armored car services was publicly advertised on September 4, 2009. Two (2) firms responded to the RFP on September 21, 2009 - Dunbar Armored, Inc. and Garda Cash Logistics with the no bids submitted by Brinks, Thillens and Loomis.

The submitted proposals were reviewed, evaluated and ranked by Treasury Services, Kennedy-King College Business Office, Wright College Business Office and District Staff in accordance with evaluation criteria outlined in the RFP, which included: responsiveness based on quality and specificity of the proposal, qualifications of firm, proposed approach for contract and availability of support services, compliance with all applicable laws, ordinances and statutes, and proposed cost of services. Based on the evaluation scoring, staff recommended acceptance of the highest ranked proposal from Dunbar Armored, Inc. to provide armored car services.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above request for the extension of armored car services and, Dunbar Armored, Inc. remains in compliance with the Board Approved Participation Plan.

MBE Vendor:	Petromex 14702 S. Hamlin Midlothian, IL 60445	Direct Fuel	City Certification
WBE Vendor:	Source One 380 Production Drive South Elgin, IL 60177	Indirect Office Products	WBDC Certification

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$25,000

Charge to Department: Office of Finance

Source of Funds: Education Fund

Unrestricted Fund

FY12: 00003-Various Departments-00082-00000-0000000-594320: \$25,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

October 6, 2011 – Office of Finance