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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 3, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF 2012 FORD F-350 SUPER DUTY PICK-UP TRUCK
MORROW BROTHERS FORD, INC.
RICHARD J. DALEY COLLEGE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of a purchase order to Morrow Brothers Ford, Inc. for the acquisition of a 2012 Ford F-350 Super Duty Pick-Up Truck at a total cost not to exceed \$33,000.

VENDOR: Morrow Brothers Ford Inc.
RR 2 Box 120
Greenfield, IL 62044

USER: Richard J. Daley College

TERM:

The vehicle will be purchased between November 4, 2011 and November 30, 2011.

SCOPE OF SERVICES:

Morrow Brothers Ford, Inc. will provide a 2012 Ford F-350 Super Duty Pick-Up Truck for use by Daley College as needed for various engineer uses and projects.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Daley College has determined that there is a need to purchase a new pick-up truck for use in campus maintenance activities. The existing vehicle is quickly approaching obsolescence.

The Office of Administrative & Procurement Services in conjunction with Daley College has determined that it is more cost effective to utilize Morrow Brothers Ford, Inc. under a joint purchasing agreement with the State of Illinois for the purchase of a pick-up truck which will allow City Colleges of Chicago to take advantage of the pricing available to the State of Illinois for all of its vehicle/truck needs.

VENDOR SELECTION CRITERIA:

This is an authorized vendor in accordance with the procurement procedures of the State of Illinois Central Management System per the State of Illinois Joint Purchase Contract #4015998 for the purchase of super duty trucks. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced request and the purchase of the super duty truck identified and authorized by the State of Illinois, at the State-wide discounted pricing available through joint purchasing, with no ability to subcontract to local certified M/WBE firms, is requesting a waiver of direct participation in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$33,000

Charge to: Richard J Daley College

Sources of Funds: Capital Fund

Unrestricted Fund

FY12: 92015-6005031-00076-00000-58000: \$33,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

November 3, 2011 – Richard J. Daley College