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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 3, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**HEARING IMPAIRED DEAF INTERPRETER SERVICES
DEAF COMMUNICATION BY INNOVATION LLC
ALL COLLEGES
(RATIFICATION)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of a purchase order to Deaf Communication by Innovation LLC to provide deaf interpreters services to hearing impaired students throughout the District at a total cost not to exceed \$12,365.

VENDOR: Deaf Communication by Innovation LLC
P. O. Box 13246
Chicago, IL 60613

USER: Daley College
Harold Washington College
Kennedy King College
Malcolm X College
Olive Harvey College
Truman College
Wright College

TERM:

The term commenced on August 22, 2011 and ended September 1, 2011.

SCOPE OF SERVICES:

Deaf Communication by Innovation LLC provided the City Colleges of Chicago students with deaf interpreter services on an emergency basis to enhance their learning experience. Services include gathering notes and class information necessary for students to complete their studies.

BENEFIT TO CITY COLLEGES OF CHICAGO:

As a recipient of federal financial assistance, a post secondary institution has an obligation under Section 504 to be accessible to students with disabilities. As a part of this obligation, the U.S. Department of Education has determined that these institutions must provide necessary auxiliary aids and services for deaf or hard of hearing students. 34 C.F.R. § 104.44(d). In its analysis of this Regulation, the Department of Education notes: Under §104.44(d), a recipient must ensure that no handicapped student is subject to discrimination in the recipient's program because of the absence of necessary auxiliary educational aids. Using Deaf Communication by Innovation LLC on an emergency basis, ensures that the District remains in compliance with Federal regulations.

VENDOR SELECTION CRITERIA:

A list of seven (7) approved vendors were contacted. Two (2) vendors submitted quotes for their services: 1) Deaf Communication by Innovation LLC; and 2) Quintana. Quotes submitted after the deadline were received from InterpreNet, Communic Aid and Purple Language Services, but these quotes were deemed not responsive due to receipt after the deadline for submission. Vendors were evaluated based upon price and the quality of services each could provide to the students. Based upon these criteria, Deaf Communication by Innovation LLC was deemed the most qualified vendor for this service.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced vendor and, as there is no opportunity to further directly subcontract the online services or learning resources provided by this vendor, is recommending a waiver of direct participation of certified MBE and WBE vendors on this project in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$12,365

Charge to: Client Services and Student Engagement

Sources of Funds: Student Success Grant

Restricted Fund

FY12: 21000-0018001-00029-00000-305591000-538000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

November 3, 2011 -Client Services and Student Engagement - District Office