

**31227**

**ADOPTED – BOARD OF TRUSTEES COMMUNITY  
COLLEGE DISTRICT NO. 508  
NOVEMBER 3, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**ARCHITECTURAL AND DESIGN SERVICES  
HOLABIRD & ROOT  
MALCOLM X COLLEGE VIRTUAL LAB  
(AMEND BOARD REPORT #30125)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes an amendment to Board Report 30125 adopted on April 15, 2010 for the issuance of additional purchase orders to Holabird & Root to provide additional architectural and design services in the expanded identified area for Malcolm X's Community Based Job Training (CBJT) Virtual Lab for a total amount not to exceed \$29,200.

**VENDOR:** Holabird & Root  
140 South Dearborn Street  
Chicago IL 60603

**USER:** Malcolm X College

**TERM:**

The term of this agreement commenced on May 5, 2011 and will end on December 31, 2011.

**SCOPE OF SERVICES:**

Holabird & Root will provide additional architectural and design services for Malcolm X College's CBJT Virtual Lab based upon expanded program needs and space configuration. An entirely new design is needed for the newly chosen space which is roughly two and half times larger than the original classroom space. The larger space provides more options for multi-functional use as well as capitalizing on an under-utilized area of the building. The new space includes 4 groups/personal study rooms, a large study room for 16-20 students, a new circulation desk/area for the library, and a large digitally sophisticated room that can be divided into two rooms -- including but not limited to video conferencing, web-teaching, SMART technology, and a movable, open floor plan with accompanying furniture.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The additional funds are necessary to continue the services for the current project's architectural construction design of the new virtual classroom at Malcolm X College pursuant to the District initiative.

**VENDOR SELECTION CRITERIA:**

District Office staff issued invitations for the opportunity for pre-qualified architects to be assigned to various schools to assist with the design of new science, nursing, and computer labs in Public Notice DT0913. The firm of Holabird & Root from Chicago, Illinois, was one of the approved firms in Board Report # 29961 dated January 7, 2010 and is most preferred for this project.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above request and Holabird and Root remains in compliance with the Board Approved Participation Plan.

**MBE Vendor:**

Matrix Engineering	Direct Participation	City certification
33 W. Jackson		
Chicago, Illinois 60604		

**WBE Vendor:**

Tilton Kelly Bell	Direct Participation	WBDC certification
55 W. Monroe		
Chicago, Illinois 60603		

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

<b>Vendor</b>	<b>FY2011 Budget</b>	<b>Amount Expended/ Encumbered thru 05/01/11</b>	<b>Amount Remaining</b>	<b>Updated FY2011 Projected Expenditure</b>	<b>Requested Additional Amount</b>
<b>Holabird&amp; Root</b>	\$144,466	\$135,680.71	\$8,785.29	\$173,666	\$29,200

**Total:** \$29,200

**Charge to:** Administrative Services

**Sources of Funds:** Capital Fund

Restricted Funds

FY12: 92015-3005031-70000-83929-580000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**November 3, 2011 – Office of Administrative Services – District Office**