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ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 3, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MISCELLANEOUS OFFSET PAPER
UNISOURCE WORLDWIDE, INC.
JOINT PURCHASE AGREEMENT
DISTRICT-WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Unisource Worldwide, Inc. for the purchase of miscellaneous offset paper from the fine paper catalogs District wide as referenced in contract 24646, with the City of Chicago, for the period from August 4, 2011 through August 3, 2013 at a total cost not to exceed \$400,000.

VENDOR: Unisource Worldwide Inc. (Unisource)
1141 South Swift Road
Addison, Illinois 60101

USER: District Wide

TERM:

The term will commence on November 3, 2011 and shall end on August 3, 2013.

SCOPE OF SERVICES:

Unisource will provide various offset paper as needed for the reproduction, multifunction and other output devices throughout the District.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services upon review has determined that it is more feasible and cost effective to utilize Unisource under joint purchasing, selected on a competitive basis by the City of Chicago issued for bid number 87550B, for the period from August 4, 2011 through August 3, 2013, to procure the miscellaneous offset paper from the fine paper catalog as needed.

VENDOR SELECTION CRITERIA:

The contract being utilized as a part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures by the City of Chicago issued for bid number 87550B, for the period from August 4, 2011 through August 3, 2013. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced request and Unisource Worldwide Inc. is in compliance with the Board Approved Participation Plan.

MBE Vendor:

Merchandise Distributors 4141 N Rockwell Chicago, Illinois 60618	Direct Participation	City Certification
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WBE Vendor:

Logsdon Stationers, Inc 1055 Arthur Ave Elk Grove Village, Illinois 60007	Direct Participation	City Certification
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GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Charge to: Various Locations

Sources of Funds: Various Funds

Unrestricted Fund

FY12: Various-Variou-Variou-Variou-540000: \$400,000

Total: \$400,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

November 3, 2011 – Office of Administrative and Procurement Services - District -Wide