

31211
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
NOVEMBER 3, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

UPGRADE OF EXISTING FIRE ALARM SYSTEM
ENGINEERING SERVICES
GLOBETROTTERS ENGINEERING
TRUMAN COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to approve the issuance of a purchase order to Globetrotters Engineering Corporation to prepare plans and specifications to be utilized for estimating and publishing for open public bid the conversion of the fire alarm system at Truman College at a total cost not to exceed \$82,198.

VENDOR: Globetrotters Engineering Corporation
300 S. Wacker Dr. # 400
Chicago, IL 60606-6716

USER: Truman College

TERM:

The term will be from November, 2011 until the earlier of the date of completion of the construction of the project covered in the drawings or December 31, 2012.

SCOPE OF SERVICES:

Globetrotters Engineers will provide the following services: 1) engineering design, consultation and planning documents to upgrade and retrofit the existing outdated fire alarm system; and 2) preparation of bid documents and construction administration as required for conversion of the existing fire alarm system into a state of the art fire alarm system to enhance the life safety environment for staff, students and faculty.

The Office of Administrative and Procurement Services has negotiated the fee to be paid on the design portion of the fire alarm plans consistent with published Illinois Capital Development Board (CDB) Guidelines for projects of this nature based upon a budget of \$800,000.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative & Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to move forward with Globetrotters Engineering as the engineer of record on the planning and design of the fire alarm system at

Truman College to transform it into a state of the art fire alarm system to enhance the life safety environment for staff, students and faculty.

VENDOR SELECTION CRITERIA:

Pursuant to Board Operations Manual Section 2.01, letters of interest were sent to five Architectural firms selected from the CCC Pre-Qualified Architects List as noted below with one firm non-responsive.

Delta Engineering, Inc.	MBE Chicago, Illinois
Environmental Systems Design, Inc.	MBE Chicago, Illinois
Globetrotters Engineering Corp.	MBE Chicago, Illinois
Milhouse Engineering and Construction, Inc.	MBE Chicago, Illinois
Primera Engineers, Inc.	MBE Chicago, Illinois

Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants
- Appropriate staff size and disciplines
- Pre-qualification with CCC
- Valid licenses to practice as an Architect or Engineer in the State of Illinois
- Appropriate staff size and disciplines
- Prior experience with similar projects
- MBE/WBE Compliance

From the responses submitted, Globetrotters Engineering was selected as the most qualified to provide the services for this project based on previous work successfully completed including Wright College, and other quality public projects.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the required documents and Globetrotters Engineering Corporation is in compliance with the Board Approved Participation Plan.

MBE Vendors:

Globetrotter Engineering Corporation 300 S. Wacker Dr. Chicago, IL 60606	Direct Participation Engineering	City Certification
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WBE Vendors:

Spann Tech 311 S. Wacker Dr. Chicago, IL 60606	Direct Participation Engineering	City Certification
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GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$82,198.00

Charge to: Truman College

Sources of funds: Capital Fund

Restricted Fund

FY12: 580000-92015-7005031-70000-80025: \$82,198.00.

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

November 3, 2011 – Office of Administrative Services – District Office