

**31205**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**NOVEMBER 3, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**RESOLUTION**  
**AMENDING UNUSED ACCRUED SICK TIME POLICY**

**WHEREAS**, the Board of Trustees of Community College District No. 508 is empowered under Section 3-30 of the Illinois Public Community College Act, 110 ILCS 805/3-30 (“the Act”) to exercise all powers not inconsistent with the Act, “that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the board;”

**WHEREAS**, Rule 1.7 of the Rules for Management and Government of City Colleges of Chicago provides that the Board may amend any rule or policy by a vote of a majority of the voting members of the Board then holding office at any regular, special or emergency meeting;

**WHEREAS**, the Office of Human Resources and Staff Development has reviewed Board Rule 3.16(e) regarding unused accrued sick time for Administrators and Full-Time Non-Bargained for Employees;

**WHEREAS**, the Office of Human Resources and Staff Development recommends that the existing policy regarding unused accrued sick time be amended and such amendment shall apply to Administrators and Full-Time Non-Bargained for Employees hired on or after January 1, 2012; and

**WHEREAS**, the proposed amendment has been reviewed by the Chancellor and said amendment to the policy shall be revised to read as follows:

**Administrators and Non-Bargained for Employees hired on or after January 1, 2012 may accrue a maximum of 200 days in their sick bank, and those hired on or after that date who retire from service with the District are not eligible for payment of any unused accrued sick time in their sick banks as of the last day of employment.**

**NOW, THEREFORE, BE IT RESOLVED** that the Chancellor recommends that the Board of Trustees adopts the revisions to the District’s accrued sick time policy for Administrators and Full-Time Non-Bargained For Employees hired as of January 1, 2012 and that said revisions will be reflected in updated publications of the Rules for Management and Government of City Colleges of Chicago, the City Colleges of Chicago Employee Manual and the City Colleges of Chicago website.

**November 3, 2011 – Office of Human Resources and Staff Development**