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ADOPTED- BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
MAY 12, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

COMPASS ACT TESTING
OFFICE OF CLIENT SERVICES AND STUDENT ENGAGEMENT
ALL COLLEGES

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the purchase of Compass testing services for computer-adaptive testing and asset paper and pencil testing from ACT, Inc. for all colleges for a three (3) year period from July 1, 2011 through June 30, 2014, at a total cost not to exceed \$315,000 annually or \$945,000 for the contract term.

VENDOR: ACT, Inc.
2727 Scott Boulevard, P.O. Box 168
Iowa City, IA 52243-0168

USER: City Colleges of Chicago-Testing Office

TERM:

The term of this agreement shall commence on July 1, 2011 and shall end on June 30, 2014.

SCOPE OF SERVICES:

The District intends to use two forms of assessment services from ACT, Inc. to provide Compass testing to students: 1) computer-adaptive testing for credit student placement and ability to benefit; and 2) Asset paper and pencil testing for credit student placement and ability to benefit in situations in which computer-based testing is not appropriate.

BENEFIT TO CITY COLLEGES OF CHICAGO:

ACT, Inc., Compass testing services will assist the District in evaluating incoming students' skill levels, placing students in appropriate courses based upon their competency level which may include developmental courses to build skills to enable students to enroll in college level coursework and ultimately achieve academic success.

VENDOR SELECTION CRITERIA:

ACT, Inc. is a sole source provider and therefore, pursuant to Board Operations Manual Section 1.07(L), it is exempt from District competitive bidding requirements.

M/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the Compass testing services and has determined that ACT Inc. is the sole provider for the testing materials and services with no opportunity to subcontract the services and therefore is recommending a waiver of direct M/WBE participation in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total cost not to exceed \$315,000 annually or \$945,000 the contract term of (3) three years.

Charge to: Office of Client Services and Student Engagement

Sources of Funds: Education Fund

Unrestricted Fund

FY12: 00003-0000108-00029-01000-0000000-538100: \$315,000

FY13: 00003-0000108-00029-01000-0000000-538100: \$315,000

FY14: 00003-0000108-00029-01000-0000000-538100: \$315,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 12, 2011 – Office of Client Services and Student Engagement