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**ADOPTED- BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
MAY 12, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**DR. GARRARD MCCLENDON, PRODUCER/HOST, OFF 63RD STREET
WYCC-TV20
RATIFICATION**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to ratify the Professional Services Agreement with Dr. Garrard McClendon to compensate him for the services he has provided hosting and producing the locally produced television program, OFF 63rd Street for WYCC – TV20 for the period from November 15, 2010 through March 31, 2011 for a total cost not to exceed \$11,250.

VENDOR: Dr. Garrard McClendon
McClendon Report, LLC
2301 W. 63rd Ave.
Merrillville, IN 46410

USER: WYCC-TV20

TERM:

The term of this agreement commenced on November 15, 2010 and ended on March 31, 2011.

SCOPE OF SERVICES:

The program is produced to work with students in providing a live on-air television outlet for current affairs, education, politics, and pop culture and is being partially supported by two grants, one from the Field Foundation and one from the McCormick Foundation. Dr. Garrard McClendon shall work with WYCC to provide program design, implementation and 10 episodes of Off 63rd Street, including but not limited to:

- Conducting interviews, introducing show elements and relaying information to program viewers
- Assisting in writing scripts, booking guests and researching material.
- Gathering and rewriting material so that it will convey required information and fit specific time slots
- Identifying station and introducing or closing shows using memorized or scripted material
- Studying background information in order to prepare for programs or interviews
- Hosting civic, charitable, and promotional events that are broadcast over television or radio

- Making promotional appearances at public or private events as needed and dictated by senior management

BENEFIT TO CITY COLLEGES OF CHICAGO:

Dr. McClendon's services will assist in providing a television show designed to air students' news clips while entertaining and informing the broader Chicago community.

VENDOR SELECTION CRITERIA:

Due to the high degree of professional skill necessary for this professional services agreement, it is exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement and, Mr. McClendon as a sole provider of a direct service working with our students, with no opportunity to further sub-contract to certified firms, is recommending a waiver of direct participation in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for the City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL

\$11,250: Educational 00003-8075017-00029-00000-0000000-536300

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 12, 2011