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**ADOPTED- BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
MAY 12, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**AMENDMENT TO CHILLER MAINTENANCE CONTRACT
DALEY COLLEGE AND OLIVE-HARVEY COLLEGE
DISTRICT OFFICE**

(Amendment to Board Report 29883 Adopted December 3, 2009)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to amend the agreement with Hill Mechanical Services, Inc. to provide testing and maintenance services for the chillers at Daley and Olive Harvey Colleges to include emergency repair and part replacement not associated with routine testing and maintenance for the period from December 4, 2009 through December 3, 2013, at an additional cost of \$20,000 for a total contract amount of \$68,944.

VENDOR: Hill Mechanical Services, Inc.
110 Gage Park Ave
Franklin Park, Illinois

USER: Olive-Harvey College
Richard J. Daley College

TERM:

The term of the agreement commenced on December 4, 2009 and will end on December 3, 2013.

SCOPE OF SERVICES:

In Board Report 29883, adopted on December 3, 2009, the Board authorized an extension of the agreement with Hill Mechanical Services, Inc. as the original installer of the chiller equipment to provide testing and routine maintenance at Daley and Olive-Harvey Colleges for an additional four (4) year period from December 4, 2009 through December 3, 2013. Due to unforeseen problems resulting in loss of power and services at the Olive-Harvey campus, emergency repairs and replacement parts were needed to resume and continue operations at the campus. As a result, Administrative and Procurement Services staff is recommending funding to allow for emergency repairs through the end of this agreement term for both of the campuses.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This solution will provide the District with authorization to have repairs made to critical equipment in the mechanical areas including the HVAC systems, safety systems as well PeopleSoft production servers.

DELIVERABLES:

Hill Mechanical Services, Inc. will continue to perform routine testing and maintenance of the chiller equipment at both campuses and will conduct emergency repairs including providing replacement parts as required upon notification by authorized staff.

VENDOR SELECTION CRITERIA:

The recommended vendor is the original installer of the chillers and, as an authorized service provider of the manufacturer, Illinois law provides that contracts for maintenance of equipment which is best performed by the manufacturer or authorized service provider are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above agreement and Hill Mechanical Services, Inc., purchasing parts and materials from certified MBE and WBE vendors remains in compliance with Board Approved Participation Plan.

MBE: Universal Insulation 1385 101 Street Lemont, Illinois 60439	Direct HVAC	City Certification
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Vargas Mechanical 5875 N. Lincoln Chicago, Illinois 60659	Direct HVAC	City Certification
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WBE: Stevenson Crane 410 Stevenson Dr. Bolingbrook, Illinois 60440	Direct Equipment	City Certification
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GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total additional cost is not to exceed \$20,000.00 for the contract term.

Charge to: Daley College

Source of Funds: Operation & Maintenance Fund

Unrestricted Fund

FY11: 05501-6005031-00071-00000-000000000-534500: \$10,000.00

Charge to: Olive-Harvey College

Source of Funds: Operation & Maintenance Fund

Unrestricted Fund

FY11: 05501-5005031-00071-00000-000000000-534500: \$10,000.00

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 12, 2011 - Office of Administrative and Procurement Services – District Office