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**ADOPTED- BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
FEBRUARY 23, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**GRADUATE FOLLOW-UP SURVEY
OFFICE OF STRATEGY AND INSTITUTIONAL INTELLIGENCE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to exercise the option to renew the agreement with DataPrompt International to conduct the Graduate Follow-Up Survey for the period from March 16, 2011 through March 15, 2012 in an amount not to exceed \$40,410.00.

VENDOR: DataPrompt International
360 N. Michigan Avenue
Chicago, IL 60606

USER: Office of Strategy and Institutional Intelligence

ORIGINAL TERM:

The original term of this agreement commenced on March 15, 2007 and shall end on March 15, 2011.

OPTION/RENEWAL TERM:

The renewal term of this agreement shall commence on March 16, 2011 and shall end on March 15, 2012.

SCOPE OF SERVICES:

In Board Report 27886 adopted on March 7, 2007, approval was given to enter into an agreement with DataPrompt International for a four (4) year period with an option to renew for one (1) additional year to conduct the graduate Follow-Up Survey with City Colleges of Chicago (CCC) graduates to document satisfaction with programs and services and to obtain information about their subsequent labor market outcomes and educational experiences. The scope of services includes: 1) Revising the survey instrument, if needed; 2) Administration of survey; 3) Data entry of paper administered surveys; and 4) Submissions of weekly response update reports.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Illinois Community College Board (ICCB) mandates that a Career and Technical Follow-Up Study survey be completed on the previous fiscal year graduates to obtain information about targeted career and technical programs.

The survey findings are used to benefit City Colleges of Chicago students in several ways, including:

- Assessment and improvement of student learning and program outcomes
- Providing program-level data to assess not only the performance of graduates in the market, but the overall performance of CCC programs in the occupational market

- Use of the survey findings in the Annual Program Service Analysis for generating program profiles, program comparisons, and other information which serves as the foundation of effective program reviews to improve the quality of CCC program offerings which have a direct impact on student program choices, competitiveness and long-term performance in the job market.

VENDOR SELECTION CRITERIA:

On January 10, 2007, a Request for Proposal (RFP) was issued and advertised for the administration of the Graduate Follow-Up Survey and two (2) firms submitted proposals on January 30, 2007. The submitted proposals were evaluated and qualified by the District Office of Academic Affairs and Harold Washington College staff based on the evaluation criteria contained in the RFP and based on the highest rankings, the proposal from DataPrompt International was accepted with RFP# IWO703.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement with DataPrompt International, a nationally certified MBE, and based on the nature of the services provided with no opportunity for further subcontracting, it is recommended that a waiver of WBE direct participation be granted in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

DataPrompt International shall be paid as set forth in the agreement; total cost not to exceed \$40,410.00 annually for the contract term of (1) year in accordance with RFP# IWO703 dated January 10, 2007.

Charge to: Planning and Research

Sources of Funds: Education Fund

FY11: 0003-0017002-80000-00000-0000000-530000: \$40,410.00

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

February 23, 2011 - March 2011 Board Meeting – Office of Strategy and Institutional Intelligence – District Office