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**ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JUNE 16, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**BUS TRANSPORTATION SERVICES
RENEWAL OPTION
DISTRICT-WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to approve the issuance of purchase orders to provide coach bus transportation services with The Free Enterprise System, Inc. for a total annual amount not to exceed \$100,000; and school bus transportation services with Alltown Bus Service, Inc. for a total annual amount not to exceed \$200,000, for the period from July 1, 2011 through June 30, 2013 for a total cost not to exceed \$600,000 for the contract term.

VENDOR: The Free Enterprise System, Inc.
17727 Volbrecht Road
Lansing, IL 60438

Alltown Bus Service, Inc.
7300 N. St. Louis Avenue
Skokie, IL 60076

USERS: District Wide

ORIGINAL TERM:

The original term commenced on June 1, 2008 and shall end on June 30, 2011.

RENEWAL TERM:

The term of the agreement shall commence on July 1, 2011 and shall end on June 30, 2013.

SCOPE OF SERVICES:

The Free Enterprise System will provide coach bus transportation services which include transporting students and staff to distant conference, athletic team competitions and other long distant trips. Alltown Bus Service will provide school bus transportation services to transport students and staff to various programs and trips throughout the Chicago metropolitan area.

BENEFIT TO CITY COLLEGES OF CHICAGO:

These transportation services will enable the District to meet the travel needs of the various academic and athletic programs at a reasonable cost.

VENDOR SELECTION CRITERIA:

In Board Report 28764 adopted June 5, 2008, the Board previously approved the selection of the above mentioned vendors. A Request for Proposal (RFP) #MWJ0801 was prepared by District Procurement Services and publicly advertised on April 3, 2008. Fifty-one (51) vendors were sent the RFP and a pre-proposal conference was conducted on April 4, 2008. Ten (10) companies submitted proposals: 1) Olson Transportation, 2) The Free Enterprise System, Inc., 3) Alltown Bus Service, Inc., 4) Sunrise Transportation, 5) Walls Transportation, 6) A.M. Bus Company, 7) R&D Bus Company, 8) Ricky Raccoon Transportation, 9) White Transportation and 10) Bryden Transportation.

All proposals were reviewed, evaluated and ranked by staff which included Daley, Kennedy-King, Malcolm X, Olive-Harvey, Truman, Harold Washington and Wright Colleges; and the Office of MBE/WBE Contract Compliance.

The evaluation criteria outlined in RFP #MWJ0801 included:

1. Qualification and experience of proposer and past performance of firms
2. Qualification of committed personnel
3. Quality and responsiveness of the proposal to the requirements outlined in the Scope of Services
4. Cost
5. M/WBE compliance

The top two (2) highest ranked firms were selected; The Free Enterprise System, Inc. and Alltown Bus Service, Inc. Based on the evaluation scoring, the staff recommended the acceptance of the proposal from the firms with the two highest ranking scores: The Free Enterprise System, Inc. for coach bus transportation services and Alltown Bus Service, Inc. for school bus transportation services.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above extension option and both vendors remain in compliance with the Board Approved Participation Plan.

The Free Enterprise System

Alltown Bus Service

MBE Vendor : Petromex, Inc 14702 Hamlin Midlothian, IL 60445	City Certified	Truck Tire Sales 426 W. Pershing Chicago, IL 60609	City Certified
WBE Vendor : Chicago Mini Bus 9740 W. Foster Rosemont, Illinois 60018	County Certified	Illinois Student Transportation 459 N. Pulaski Chicago, IL 60624	City Certified

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$600,000

The Free Enterprise System, Inc. shall be paid a total cost not to exceed \$100,000 for the contract term.

Alltown Bus Service, Inc. shall be paid a total cost not to exceed \$200,000 for the contract term.

Charge to: Various Departments

Source of Funds: Various

Unrestricted Fund

Vendor 1: The Free Enterprise System, Inc,

FY12: various-various-various-various-various-539100: \$100,000

FY13: various-various-various-various-various-539100: \$100,000

Vendor 2: Alltown Bus Service, Inc.

FY12: various-various-various-various-various-539100: \$200,000

FY13: various-various-various-various-various-539100: \$200,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 16, 2011 - Office of Administrative and Procurement Services – District Office