

31028
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JUNE 16, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

EDUCATIONAL BOOKS, PERIODICALS, REFERENCE BOOKS AND INSTRUCTIONAL MATERIALS
DISTRICT WIDE
(OPTION TO
EXTEND)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to extend the existing agreements in accordance with RFP #IW0602 dated January 1, 2006 with the vendors listed as follows: \$195,000 for Baker & Taylor, \$100,000 for Steck- Vaughn, \$145,000 for Cengage Learning, and \$30,000 for H.W. Wilson for the purchase of periodicals, books, reference books and instructional materials for libraries and for students in various programs at all colleges District wide beginning June 14, 2011 through June 13, 2012.

VENDOR: Baker & Taylor
50 Kirby Ave
Sumerville, NJ 08876

Steck-Vaughn
181 Ballardvale Street
Wilimington, MA 01887

Cengage Learning
Attn Ordering Processing
Florence, KY 41022-6904

H.W. Wilson
950 University Avenue
Bronx, NY 10452

USER: District-Wide

ORIGINAL TERM:

The term of the agreement commenced on June 30, 2006 and ended on June 29, 2009.

1st EXTENDED TERM:

The 1st extended term of the agreement commenced on June 30, 2009 ended on June 13, 2011.

2nd EXTENDED TERM:

The 2nd extend term of the agreement will commence on June 16, 2011 and end on June 13, 2012.

SCOPE OF SERVICES:

The above vendors will provide educational books, periodicals and other instructional materials with Baker & Taylor the primary firm for \$195,000, an agreement with Steck-Vaughn a preferred vendor for \$100,000, an agreement with Cengage Learning a preferred vendor for \$145,000 and an agreement with H.W. Wilson a preferred vendor for \$30,000.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Academic Affairs has determined that it is more cost effective to utilize the above listed vendors to support the need to continue the purchasing of periodicals, books, reference books and instructional materials for the libraries and for students in various programs at all colleges District wide. Additionally, the purchasing of periodicals, books, reference books and instructional materials for the libraries and for the students in various programs at all colleges District wide for one more year is necessary to continue in fiscal year 2012.

VENDOR SELECTION CRITERIA:

In accordance with State law, sole source purchases are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced listing of sole source vendors and, as there is no opportunity to further directly subcontract the online services provided by these vendors, is recommending a waiver of direct participation of certified MBE and WBE vendors on this project in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Total: \$330,000

Charge to: District Office

Source of Funds: Unrestricted Funds

Unrestricted Fund:

FY12: Academic Affairs – 00003-0000126-20000-01000-0000000-540000: \$330,000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 16, 2011 – Office of Academic Affairs- District-wide