

**31025**  
**ADOPTED – BOARD OF TRUSTEES COMMUNITY**  
**COLLEGE DISTRICT NO. 508**  
**JUNE 16, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**LONG DISTANCE AND AUDIO CONFERENCING SOLUTION**  
**QWEST COMMUNICATIONS COMPANY, LLC.**  
**DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chairman to execute a District-wide service agreement with Qwest Communications Company, LLC, to provide long distance and audio conferencing services for a five year period of July 1, 2011 through June 30, 2016, at a total cost not to exceed \$125,000.00.

**VENDOR:** Qwest Communications Company, LLC (“Qwest”)  
1 N. Franklin Street  
Chicago, Illinois 60606

**USER:** District-wide

**TERM:**

The term of the agreement will commence on July 1, 2011 and end on June 30, 2016.

**SCOPE OF SERVICES:**

Qwest will perform as follows:

1. Provide long distance calling services for the District;
2. Provide audio conferencing services for the District;
3. Enable the District to renew long distance and audio conferencing services with Qwest without incurring transition implementation costs, after the existing service agreement between the parties expires on June 30, 2011;
4. Provide related audio conferencing training materials as needed; and
5. Provide reporting as needed.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

This solution will enable the District to fulfill long distance and audio conferencing needs in a cost effective fashion.

**VENDOR SELECTION CRITERIA:**

Specifications prepared by District Office Procurement staff were publicly advertised on February 11, 2011 as Request for Proposal (“RFP”) #DT1101. Said RFP was sent to fifteen (15) vendors and a pre-proposal conference was held on February 22, 2011, after which responsive and responsible proposals were received from the following two (2) vendors:

1. AT&T
2. Qwest Communications Company, LLC.

Subsequently, Qwest Communications Company, LLC ranked highest after combining all evaluation scores.

1. Firm’s proposed Qualifications, Experience and Size
2. Proposed plan of action for the execution of the requested scope of services (Submittal Requirements)
3. Past Experience and References providing similar services with educational institutions, government agencies or private firms
4. Fees in relation to the Scope of Services

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above request and, Quest Communications, utilizing certified MBE and WBE firms on other projects for indirect participation consideration, is in compliance with the Board Approved Participation Plan.

|   |                        |                    |
|---|------------------------|--------------------|
| <b>MBE Vendor:</b> Acacia Group<br>221 N. LaSalle<br>Chicago, IL. 60602 | Indirect participation | MBDC certification |
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| <b>WBE Vendor:</b> Informity City<br>731 N. Sangamon<br>Chicago, IL. 60622 | Indirect Participation | City certification |
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**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Various Departments**

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**June 16, 2011- Office of Information Technology – District Office**