

31019
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JUNE 16, 2011

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

INTERGOVERNMENTAL AGREEMENT
SECURITY RISK ASSESSMENTS, SAFETY PLANS AND CONSULTING
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chairman to enter into an Intergovernmental Agreement with the Public Building Commission and engage the Public Building Commission to use its contracted Physical Security and Risk Assessment Consultant, Elert & Associates Networking Division, Inc., to: 1) perform a District Wide Security and Risk Assessment; 2) develop an All Hazards Safety and Security Plan; 3) develop a plan for the enhancement of video security; and 4) any other miscellaneous consulting necessary as a result of the findings in the above tasks for the period from June 9, 2011 through December 31, 2011, at a cost of \$422,680 which includes an Administrative and Project Management Fee of \$39,430 payable to the Public Building Commission and a \$42,000 contingency amount for a total amount not to exceed \$464,680.

VENDOR: Public Building Commission
50 West Washington Street
Room 200
Chicago, IL 60602

Elert & Associates Networking Division, Inc.
140 Third Street South
Stillwater, MN 55082

USER: District Wide

TERM:

The term of the agreement with the Public Building Commission will commence on June 16, 2011 and end on or about December 31, 2011.

SCOPE OF SERVICES:

Elert & Associates will provide security and risk assessment consulting services including but not limited to the following:

1. Providing recommendations as to the placements for License Plate Recognition cameras at Daley College and Olive-Harvey Colleges.
2. Providing a physical Security and Risk Assessment for 15 CCC facilities with focus on the existing buildings and areas inside and outside of the schools that have historically proven to be security risk areas.
3. Developing a Master All Hazards Safety and Security Plan for CCC including the 7 college campuses, satellite campuses and the District Office tailored to address the unique characteristics and physical parameters of each location.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative & Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to move forward with the above listed agreement to allow for the reports and studies to be completed. The reports and studies will be prepared by the PBC’s awarded consultant in support of the City of Chicago’s coordination of services effort in the safety and security arena and in conjunction with OEMC’s requirements. The final plan will bring CCC into compliance with 110 ILCS 12/20(b)(1), requiring higher education institutions to develop the emergency plan in partnership with the municipality’s emergency management official.

VENDOR SELECTION CRITERIA:

The Public Building Commission executed a contract with Elert & Associates Networking Division, Inc. contract #PS1851 dated December 16, 2010 in response to an RFQ#PS1851 seeking Physical Security and Risk Assessment Consulting Services. Pursuant to State law contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above Intergovernmental agreement and, the contract with Elert & Associates has identified certified MBE and WBE firms for direct participation in compliance with the Board Approved Participation Plan.

MBE Vendor:	Catalyst Consulting Group 211 W. Wacker Drive Suite 450 Chicago, IL 60606	Direct Participation	City Certification
WBE Vendor:	Cotter Consulting 100 S. Wacker Drive Suite 920 Chicago, IL 60606	Direct Participation	City Certification

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

FINANCIAL:

Vendor	Amount	Terms/ Description
Public Building Commission of Chicago	\$383,250	Payable as work progresses
Public Building Commission of Chicago	\$ 24,000	Project Management Cost
Public Building Commission of Chicago	\$ 2,400	Project Management Reimbursables
Public Building Commission of Chicago	\$ 3,030	Affirmative Action Consulting
Public Building Commission of Chicago	\$ 10,000	Administrative Fee
City Colleges of Chicago Contingency	\$ 42,000	

Charge to: District Office Plant Management

Source of Funds: Capital Fund

Restricted Fund

FY12: 92015-0005031-00079-00000-580000: \$464,680

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 16, 2011 – Office of Security – District Office