

**31017**

**ADOPTED – BOARD OF TRUSTEES COMMUNITY**

**COLLEGE DISTRICT NO. 508**

**JUNE 16, 2011**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**

**COUNTY OF COOK AND STATE OF ILLINOIS**

**EXTENSION OF THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CHICAGO**

**DISTRICT-WIDE USE OF DEPARTMENT OF FLEET MANAGEMENT FUELING STATIONS**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes an extension of the Inter-governmental Agreement between City Colleges of Chicago (CCC) and the City of Chicago, Department of Fleet Management for the purpose of providing fuel services to CCC vehicles at Fleet fueling stations for a two-year period beginning July 1, 2011 through June 30 2013, at a total cost not to exceed \$400,000.

**VENDOR:** Bureau of Fleet Management  
1685 North Throop  
Chicago, Illinois 60642

**USERS:** Daley College  
District Office  
Harold Washington  
Kennedy King College  
Malcolm X College  
Olive Harvey College  
Truman College  
Wright College

**ORIGINAL TERM:**

The original term of this agreement commenced in July 2008 and will end on June 30, 2011.

**RENEWAL TERM:**

The term of this agreement will commence on July 1, 2011 and will end on June 30, 2013.

**SCOPE OF SERVICES:**

The City of Chicago Department of Fleet Management will provide CCC with access to its fueling stations for all CCC vehicles (approximately 78 vehicles) and upon request, arrange for access to the Fleet Management Tanker to refuel the stationary generators at six (6) of CCC campuses.

The cost includes an administrative charge assessed all agencies (The Department of Fleet Management staffing at the depots and administratively is supported by the assessed charges paid by all sister agencies including CPS, CPD, CHA, and State of Illinois Departments in the Metro Chicago area). At the start of the Intergovernmental Agreement, the administrative cost was @.37 per gallon and has gradually reduced to the current rate of .31 per gallon, based on our monthly usage. The average cost per gallon for gasoline for the last quarter has been \$3.65 and for diesel fuel has been \$3.44

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Based upon the rising cost of fuel and a review of previous pricing obtained by individual campuses, the Office of Administrative and Procurement Services has concluded that the use of the City of Chicago Department of Fleet Management fueling stations provides the most efficient process that allows for uniform pricing, access to fuel at convenient locations in addition to the continued operation of vehicle services and refueling of generators at the various campuses and the District Office at costs still lower than the commercial stations and fuel delivery charges for stationary generators.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, contracts procured for goods or services from another governmental entity are exempt from competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above Intergovernmental Agreement with the City of Chicago Department of Fleet Management and, review of the contract awarded indicates certified MBE and WBE firms for direct services (fuel transportation) as well as indirect services (equipment rentals, parts and safety supplies) in compliance with the Board Approved Participation Plan.

<b>MBE Vendors:</b>	Petromex 14702 Hamlin Midlothian, IL 60445	Direct Services	City Certification
	Unicorn Oil Corp 10115 S. Torrence Chicago, IL 60649	Direct Services	City Certification
	Brad's Tire 9100 South Chicago Chicago, IL 60617	Indirect Services	City Certification

	Caesars Equipment 8770 S. 78 <sup>th</sup> St. Bridgeview, IL 60455	Indirect Services	City Certification
<b>WBE Vendors:</b>	HO-MAR Inc 53 W. Jackson Chicago, IL 60604	Direct Services	City Certification
	Equipment Rental Resources 43 Hole in the Wall Ct Wilmington, IL 60481	Indirect Services	City Certification
	Safety Solutions 799 Roosevelt Rd Glen Ellyn, IL 60481	Indirect Services	City Certification

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

**FINANCIAL:**

**Total:** \$400,000

**Charge to:** Various Departments

**Sources of Funds:** Various

**Unrestricted Fund**

FY12: Various-Variou-Variou-Variou-Variou-571200: \$200,000

FY13: Various-Variou-Variou-Variou-Variou-571200: \$200,000

**Respectfully submitted,**

**Cheryl Hyman  
Chancellor**

**June 16, 2011 – Office of Administrative and Procurement Services**